



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ANAND LAW COLLEGE

SRKSM CAMPUS, NEAR GRID CHOKDI, ANAND DIST ANAND GUJARAT

388001

www.alc.ac.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The National Assessment and Accreditation Centre has setup a benchmark for Higher Education Institutes in India. Since 1964, we have been constantly putting efforts and working on uplifting the quality and aptitude required to set up the best Higher Education Institute. Inspired by the holy ideals of the enlightened master *Shree Ramkrishna Paramhans and Swami Vivekanand*, Shri Ramkrishna Seva Mandal (SRKSM), a Trust registered under Society Registration Act of 1860 was established in 1954 at Anand, Gujarat. Late Shree G. S. Patel, popularly known as '*Vakil Saheb*' took the initiative of social service from his mentor *Shri Bhaikaka, the founder of Charutar Vidya Mandal* and began with free medical service to people. Anand Law College (ISO - No.305022100611Q) ISO 9001:2015, as a college under the management of SRKSM, came into existence in 1964 under the able guidance of the great social worker and visionary leader Dr Gordhanbhai Shanabhai Patel, who laid its foundation emphasizing upon the philosophy "Bahujanhitay, Bahujansukhay" which means development and help for everyone, makes everyone happy. Since the adaptation of this philosophy, we have tried to follow the development model of 'inclusive development.'

As envisioned by the United Nations Development Programme, "Development can be inclusive and reduce poverty only if all groups of people contribute in creating opportunities, share the benefits of development and participate in decision-making." This is achievable only when there are educational institutes that accommodate students from diversified backgrounds thus securing their future by creating skilled professional. We as an institution have been striving to do this since our inception and have developed a human resource development system that has been openly accepting students from various socio-economic backgrounds and cultures. This philosophy of ours resonates with the first core value of the accreditation framework of the National Assessment and Accreditation Council, which is about contribution to National Development.

Anand Law college has tried to set its standards as envisioned by the second core value of the accreditation framework of the National Assessment and Accreditation Council by supporting the students and faculty members in participating & organizing national/international level seminars, moot courts and workshops. Regular guest lectures by the legal luminaries with their vast experience in the field have benefitted our students immensely in honing their skills for professionalism. Students are motivated and facilitated to participate in research projects, moot courts and seminars thereby strengthening their competence and realise their actual potential. In addition, emphasis here is to make our students sensitive to the issues, problems and challenges in our society, carry out community outreach activities, participate in legal aid clinics and

workshops in order to understand and deal with these issues effectively as a law professionals or research scholars. Additionally, Anand Law College has consistently been ranked as the top most college out of all other colleges affiliated to the Sardar Patel University. As per the CSR-GRDC law college survey 2022, Anand Law College has secured 2nd ranked in top law school of excellence. Anand Law College has also secured 3rd ranked of top law school of Gujarat State.

Vision

Anand Law College will be a preeminent law college.

We will:

- **Educate graduates who will be excellent professionals: knowledgeable, ethical, practical, thoughtful, innovative and well-equipped for the practice of law;**
- **Create and disseminate knowledge to solve social and legal problems and to promote justice;**
- **Aspire in the region in recognition of the quality of its academic program, the achievements of its faculty and graduates, and its service to the society.**

Mission

- 1. We will achieve our goals of nation building through an integrated program of instruction that connects skills and knowledge, applies theory to practice;**
- 2. We will strengthen our distinguished programs to promote the spirit of research and foster the sense of commitment, social responsibility with highest moral fiber;**
- 3. We will enhance our national and international stature, attract excellent students, and take our place among the very best providers of legal education.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strengths:

- 1. Glorious History with a Social Cause. One of the oldest and renowned institute in Gujarat (established in 1964) in Anand, which is providing legal education to students of all sections of the society especially from the rural areas.**

2. Inclusive Development. The college has been established with the ideology of “Bahujan Hitaya, Bahujan Sukhaya”, wherein Inclusive Development of society is the ingrained principle.

3. Strategic Location: The institute is located at the centre of the town and only a few KMs away from Railway Station and Bus Station. It has a very good connectivity and proximity with important cities like Ahmedabad and Vadodara as well as near by villages of Anand District.

4. High level of Service Orientation: The staff members, especially dedicated faculty members and IQAC exhibit a high level of service orientation towards students and other stakeholders.

5. Availability of GIA and Self-Finance Courses: The UG courses are available in both, the GIA and Self-Finance Mode.

6. Ability to Impart Education in Trilingual Mode: The three years course is available in English, Gujarati and Hindi languages. Three languages are used as medium of oral instructions for all the courses as per requirement.

7. Rich Library: ALC has high level of richness in terms of learning resources.

8. Ability to Organize National Events with Excellence with Minimal Resources: ALC has achieved feedback of excellence for organizing national events like Moot Court Competition, Seminars and conferences on Women Empowerment etc. with limited amount of resources available.

9. Legal Aid and Partnership with NGOs. The college has its own legal aid cell which regularly provides free legal aid to the needy people. In addition, the college indulges in various social and community activities along with compulsory internships with Non-Government Organizations (NGOs).

10. Opportunities for Holistic Development with lowest Fees structure

Institutional Weakness

Weakness:

Certain areas where there is a requirement and scope of improvement are as under: -

1. Limited faculty members for Grant-in-aid course because of no control over appointment process

2. Availability of limited number of Ph.D. faculty members

- 3. Very limited international exposure/collaboration**
- 4. Limited infrastructure development considering an old building**
- 5. Paucity of Funds and High constraints of resources**

Institutional Opportunity

Opportunities:

- 1. Preparedness of NEP of Next Level: The institute can focus on preparing itself for redesigning and modifying the curriculum according to the national, global and regional importance.**
- 2. To Open Channels for Other Sources of Funds: With the help of NAAC accreditation, the institute is willing to open new channels of funds in terms of receiving grant from National and International funding agencies.**
- 3. Collaborations with Institutions of National/ International Repute.**
- 4. Vocational Courses. College can undertake certain skill oriented vocational courses, Certificate and Diploma courses in specific fields of Law like Cyber Law, Intellectual Property, Climate Change etc.**
- 5. Induction of experienced and highly qualified Ph.D Teachers.**
- 6. More Collaborations with Industry and Law Firms.**
- 7. Initiating a Legal Start up center.**
- 8. Inclusion of Indian knowledge system with curriculum**
- 9. To provide new age training for faculty members and administrative staff members according to the need.**
- 10. Enhancing more quality check and accreditation for upliftment of the organization such as University Inspection, BCI, NAAC, NIRF etc. on regular basis.**

Institutional Challenge

Challenges:

- 1. To mobilize funds in a more effective manner.**

2. The building was established in 1964 which is constraint for us to further expansion and development of Infrastructure.
4. To find more no of qualified and experienced faculty members
5. To help students develop and improve their attention and learning span in the age of social media and ease of internet access as well as to attain COs and POs effectively
6. As most of our students are from rural areas in Five years Integrated Law course, we face language barriers in terms of upliftment at International Level.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Anand Law College is affiliated with Sardar Patel University, and approved by Bar Council of India. The college continuously make efforts to improve the established academic structures and provides opportunities of holistic development for students. Our Faculty Members are active members of Board of Studies in Sardar Patel University and many of our Faculty members assist in the University examinations as Conveners, Moderators, Paper Setters, and evaluators. The college has technologically enabled and inclusive infrastructure including a well-equipped library, which makes it easier for the students to participate in the teaching-learning process. Our teachers regularly update their disciplinary knowledge through active involvement in different processes.

The college is having Four Law Programs under its Umbrella i.e. Grant-in-Aid Program LL.B., Self Financed Programs B.A. LL.B. & B.B.A. LL.B. and LL.M. and all these belong to Choice Based Credit System, In our curriculum, we have integrated the cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The college organize Add- On courses and certificate courses for effective implementation of curriculum.

Before the commencement of the new Academic Semester the institute prepares academic calendar associating it with University academic calendar. IQAC of the college approves the academic activities to be conducted to ensure proper curricular planning and execution as per planned academic calendar and timetable in conjunction with innovative teaching learning initiatives. The faculty members provide their inputs to design COs and POs as per the guidance of the Board of Studies and IQAC. Continuous Internal Evaluation is continuously conducted throughout the semester. The college focuses on experiential learning through field visits, industry visits, Court visits, Internship etc. For transparency and accountability. In order to further improve in all the major processes, ALC conducts comprehensive feedback from students and other stakeholders as well. The action taken on feedback helps the institute to move forward towards its mission and

objectives from time to time to uplift the standards of organization to attain the vision.

Teaching-learning and Evaluation

The teaching learning process of Anand Law College includes well designed processes and practices through various means. Admission notice is published in the newspapers and as per the guidelines of the affiliating university/BCI. The notice is uploaded on the Institute's website also. The admissions are conducted as per the guidelines of the University and BCI. The admission is given through an online portal and strictly on merit basis as per University guidelines.

The student has a diverse social background in terms of culture and ethnicity. The institute has the motto of "????? ?????? ????????" " Dharmo Rakshati Rakshith" and "????? ?????? ?????? ??????" " Bahujan Hitay Bahujan Sukhay" . It also realizes the socio-economic and vernacular background of students. Apart from this, during the admission process, members of the Admission Committee provide admission counselling. Faculty mentors are allotted to students for assistance in the academic program and make them aware of their potential and the importance of Law Study and Legal Literacy.

To make students' learning effective, identification and various activities for slow learners and advanced learners have been identified and practiced accordingly to ensure the growth of each individual.

Teaching-learning process relies on the traditional lecture method, participative learning as well as various other teaching methodology as well. Variety of learning opportunities such as ICT, e-resources and seminars and experiential methods are also used. There is a rich library including various e-learning resources, law software, reference books, national and international journals etc.

For quality education, Institute emphasises on recruitment of qualified and committed faculty members. For faculty development and academic enrichment, training and FDPs are organized at the institute. IQAC held meetings periodically to assess the progress and instruct for research development.

The course curriculum is divided into the units to be covered during the semester. The internal assessment (30%) for every academic program is based on parameters like mid-term tests, attendance, assignments, presentations etc. as a part of continuous evaluation of the student. An external examination (70 %) is used for summative evaluation.

The institute has a transparent evaluation system inclusive of internal exams, remedial exams, and arrear tests for academic development. To increase the effectiveness, CO-PO mapping and attainment has been initiated for further action and improvement.

Research, Innovations and Extension

As Research is an integral part of academics, ALC has always believed that research and teaching should go hand in hand. ALC promote the research through various activities. The faculty members of ALC have received two minor projects granted by Gujarat National Law University under Government of Gujarat. The institute has also received funds from various organization for conducting seminars/workshop/Conference etc. such as National Commission for Women, Government of Gujarat, Gujarat State Cooperative Union, Finishing School Grant from Knowledge Consortium of Gujarat and Pratik Samaj Seva Trust. The institute has organized seminars, conferences and workshop on various contemporary issues periodically. During Covid-19 also we have organized many webinars and online conferences.

ALC has focused on enhancement of research skills of faculty members. Faculty Development Programs and workshop on Research Methodology have been organised for teachers as well as students. In addition, the research cell organise short term courses, certificate courses and academic conferences regularly.

ALC Faculty members have published various research papers and articles in UGC Care list journals and conference proceedings. They have contributed as editors, authors of book chapters, and numerous research paper publications. The college has published research papers in book form as a part of seminar and conference proceedings. Faculties are also promoted to contribute chapters in important books which are part of syllabus for Master level students.

To increase awareness of the law and people's rights, our teachers and students actively participated in a variety of legal assistance activities through the Legal Aid Clinic. ALC has adopted a village in Anand to offer free legal services. The students have contributed as para legal volunteers in association with DLSA, Anand. ALC has established an NSS Unit, under which various activities are organised including annual camp and awareness programs. The faculty members and students have been awarded and appreciated for research, community services and legal extension activities.

In order to provide Holistic Development opportunities, Anand Law College nurtures healthy collaborations and signed MOUs with other HEIs, NGOs, Pro Bono India and Vakalat.com etc. Apart from these, student are provided opportunities for internships, court visits and other academic developments which contribute in providing platform to excel in this respective field.

Infrastructure and Learning Resources

ALC has adequate infrastructure for teaching learning activities in classrooms and other academic facilities. The institution has 23 ICT enabled classrooms, with required

infrastructure like projectors, screens, seating arrangement etc. There are required resources for teaching through traditional lectures as well with ventilation in classrooms.

The college has girls and boys common room with necessary amenities. There is a separate moot court room including smart board and other ICT tools with a seating capacity of more than 50 students. The institution has separate room for Legal Aid Clinic as well. College has separate NSS/sports room with all necessary amenities and sports equipment. There is a medical room with basic amenities and first aid kits. The institution has a computer room with a sitting capacity of 60 students with 60 computers. The institution has an access of playground for organizing sports activities. The institution has staffrooms for teachers, administrative staff and the IQAC room.

ALC can access Modern Auditorium hall with all the audio visual aids and online video conferencing facilities with WiFi network and sitting capacity of 300 students. The students can avail benefits of canteen and hostel as well along with garden near to college for reading with nature.

The institution has a very rich library with around 30000 books with a reading room facilities. Library is upgraded with different e-resources like N-List, Manupatra, Lawsuit, A.I.R, SCC, Law Suit, Supreme Today etc. The library has subscription of 7 Magazines and 16 Journals.

ALC has a wifi enabled campus with the internet bandwidth of around 100 Mbps. The classrooms, E resources of Library and moot court room can be used with other ICT tools in addition to internet. The webinars can be arranged in classrooms as well in case of physical unavailability of guest. There is a computer lab with internet connection of 100 Mbps.

The physical, academic and IT infrastructure is maintained through a well-established process. The infrastructure is being updated through augmentation as well as repair and maintenance regularly.

Student Support and Progression

The college makes sustained efforts for academic excellence of students. The activities are published in the college brochure and on the website. These activities are categorized as curricular, co-curricular and extra-curricular activities. Moot court Cell, competitive examination Preparation like All India Bar Council/UGCNET/GSET, etc., provide support for skill development, career planning, and professional development. Students are informed about scholarships through Notice, circulars and also oral announcement in

Class room. ALC encourages students to participate in various cultural and sports activities at university, state, national and International level by providing mentoring or academic/financial support. The college has a transparent mechanism for timely redressal of various issues. Student grievances including administrative, teaching learning or exams are resolved through Counselling Cell, Students' Welfare committee, Internal Complaint Committee, Ragging Prevention Committee and Grievance Redressal Cell. There is no case of ragging or sexual harassment at college premises since many years.

The students who are advanced learners and toppers are appreciated through medals and felicitation. They are encouraged to participate in university sports activities as well. ALC facilitates students for their holistic development. As a matter of pride, the BA. LL.B alumnus has been able to join the Indian Army as 'Judge Advocate General' for the first time from Gujarat.

Students participating at National Level games and having won several prizes and awards. Several students have represented the college in various national level competitions.

ALC has a registered Alumni Association named ALOSA. Alumni of the college are actively involved in various college events as resource persons, judges or facilitators for extra-curricular activities and provide financial support for the progress of the college. The Alumni committee organizes meetings, where alumni express their suggestions and provide their feedback. They also contribute through mentoring, conducting expert lectures and providing internship opportunities. The institute also considers their feedback as a positive input as stakeholders for further betterment and action.

Governance, Leadership and Management

The Anand Law College has a well-structured governance system as per UGC and University Guidelines. The institution has Governing Council, IQAC and other committees for making policy decisions and strategic plan of actions in tune with vision and mission of the institution. Vision and Mission statements of Institution reflect the noble principles and visionary leadership of its Founder Shri Gordhanbhai Vakil Saheb.

All powers regarding appointment, policy and decision making are decentralised and majority of the administrative functions are done through E-governance. All new policies are finalised after incorporating suggestions of concerning committees.

To enhance the level of job satisfaction, all teaching and non-teaching staff members are provided with various welfare measures as per norms. The faculty members are provided financial support for their professional and academic growth. Increments, promotions and other benefits are given on the basis of Annual Performance Appraisal System and statutory provision.

The Anand Law College has been successful in meeting its financial requirements through various strategies as per Resource Mobilisation Policy and its prudent handling of funds. All Government guidelines are complied with respect to financial transactions and auditing. The management and College conduct internal and external financial audits regularly and proper budgeting is done based on the plans and recommendation of various committees.

The perspective plan of the institute encompassing the strategic plan including academics, research, outreach, and infrastructure serves as a blueprint for all expansion projects. The College organises various programmes like Faculty Development Programmes, Orientation Programmes, trainings, conferences and seminars time to time for knowledge enrichment and to promote the research in the field of Law. The Code of Ethics and manual are formed by the institute for the students and faculty members.

The Internal Quality Assurance Cell (IQAC) is established to design a perspective plan encompassing all the stakeholders (management, faculties, administrative personnels, students, and alumni) associated with the College. The IQAC has contributed significantly to quality enhancement and consistent growth of the College. The IQAC performs periodic reviews and audits and action is taken for improving the quality.

Institutional Values and Best Practices

Anand Law College was founded under the roof of SRKSM (Shri Ramkrishna Seva Mandal) and adopted the ideal of ‘Devotion towards Humanity’ from the great spiritual giants Shri Ramkrishna Paramhans and Swami Vivekananda. In addition to this principle of service, the motive of creating opportunities at higher education for students, who belongs to rural background as well as economically and socially backward section has created a distinctiveness for the institution. The institute regularly conducts the programs in order to empower women as well as sensitizing the stakeholders towards gender equality. ALC provides opportunities for the holistic development of students and best utilization of their talents and abilities.

The institute is conscious about energy conservation measures in order to contribute towards sustainable development. The institute has adopted energy saving equipment like LED lighting. ALC has framed a policy for green practices. The MOU has been signed as well for E-waste management, with the recycler firm, registered with the Government Body. Other steps for effective waste management are taken to manage solid waste. Water tanks have been constructed for water storage & conservation. The Green/Environment audit process has been initiated by an audit agency. Apart from that, ALC has taken various steps for creating disabled friendly environment. The differently abled students are guided and provided the required assistance.

ALC has undertaken initiatives and organizes various events like providing scholarships for weaker sections, celebrating Azadi ka Amrut Mahotsav, Navratri etc. in order to create an inclusive environment for students and employees irrespective of their diverse background. They are sensitized through the seminars and events on the subjects like CAA, Human Rights, constitutional responsibilities etc. The important national/international days are celebrated as well for the same. ALC has formulated a comprehensive code of conduct for students, teachers and other staff members to maintain the desirable process in terms of ethics.

ALC has evolved as an institution with the help of its best practices. The One best practice is 'Empowering Society through Legal Aid', which enables the institution to involve the participation of students and faculty members in legal awareness programs with other stakeholders. The second best practice is 'The Moot Court Practice' (Development of Professional Skills) which helps students grow as skilled law professionals.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ANAND LAW COLLEGE
Address	SRKSM CAMPUS, NEAR GRID CHOKDI, ANAND DIST ANAND GUJARAT
City	ANAND
State	Gujarat
Pin	388001
Website	www.alc.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Amitkumar Ishwarbhai Parmar	02692-252034	9904296700	02692-	office.anandlaw@y mail.com
IQAC / CIQA coordinator	Rekhakumari Singh	02692-252033	9033011291	-	rekhakumari124@y mail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Gujarat	Sardar Patel University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-09-2007	View Document
12B of UGC	01-09-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	07-07-2022	36	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SRKSM CAMPUS, NEAR GRID CHOKDI, ANAND DIST ANAND GUJARAT	Semi-urban	6.038	6422.1

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	LLB, Law	36	GRADUATION	English, Hindi, Gujarati	300	299
UG	BBA LLB, Law	60	H.S.C	English	60	53
UG	BA LLB, Law	60	H.S.C	English	60	58
PG	LLM, Law	24	LL.B.	English, Hindi, Gujarati	108	102
PG Diploma recognised by statutory authority including university	PG Diploma, Law	12	GRADUATION	English, Hindi, Gujarati	60	0
PG Diploma recognised by statutory authority including university	PG Diploma, Law	12	GRADUATION	English, Hindi, Gujarati	60	47
PG Diploma recognised by statutory authority including university	PG Diploma, Law	12	GRADUATION	English, Hindi, Gujarati	60	31

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				4			
Recruited	0	0	0	0	1	0	0	1	2	0	0	2
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	1				2				23			
Recruited	0	0	0	0	1	0	0	1	5	14	0	19
Yet to Recruit	1				1				4			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						12
Recruited	1		0		0	1
Yet to Recruit						11
Sanctioned by the Management/Society or Other Authorized Bodies						4
Recruited	2		2		0	4
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	2	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	12	0	17
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		20		12	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	244	9	0	0	253
	Female	151	6	0	0	157
	Others	0	0	0	0	0
PG	Male	50	1	0	0	51
	Female	51	0	0	0	51
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	45	2	0	0	47
	Female	31	0	0	0	31
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	41	46	46	42
	Female	32	29	28	21
	Others	0	0	0	0
ST	Male	25	26	16	25
	Female	11	11	13	9
	Others	0	0	0	0
OBC	Male	96	67	61	94
	Female	53	24	33	30
	Others	0	0	0	0
General	Male	171	189	202	201
	Female	142	140	147	118
	Others	0	0	0	0
Others	Male	21	19	0	0
	Female	8	10	0	0
	Others	0	0	0	0
Total		600	561	546	540

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The New Education Policy came into existence with the objective of liberalising and developing our education system in alignment with the Indian Knowledge System. Our University comes under the purview of the government of Gujarat as its State University. Hence, the State Government has also taken the initiative to frame the guidelines. The NEP workshop was held by our university in association with Higher Education of Gujarat. We have also taken several initiatives in terms of curriculum frameworks in which various stakeholders' and experts' opinions were taken to be integrated with a more practical and skill based approach and aligned with various subjects in Graduate and Post- Graduate</p>
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	<p>level. The five-year integrated courses were designed to provide dual degrees initially, which provides a great opportunity for the institute to organise curricular and co-curricular activities in a multidisciplinary approach. Regardless of their current enrolment or background, BA LLB and BBA LLB students are free to attend guest lectures/seminars/workshops on management and arts subjects along with pursuing through certificate courses offered by Institute. The BA LLB course includes subjects like Sociology, English, and Political Science apart from law subjects like Jurisprudence and Environmental Law. The BBA LLB students study management subjects including business functions as well as Company Law, Factories Act, etc. Hence, it creates a blend of interdisciplinary subjects for both the courses. The SP University organised a multidisciplinary conference for research scholars (SPURSM), which was organised by the faculty members and part-time Ph.D students of the institute. ALC has been working on developing interdisciplinary connections to enhance academic flexibility in upcoming times. And also collaborating with authorities who are working on ground such as Cyber Cell Anand for Cyber Security and Law Certificate course.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Our university has applied to be registered under the ABC, that's Academic Bank of Credits, as per the guidelines of NEP 2020. The Board of Study began the curriculum alignment process for the aforementioned purpose. ALC actively considers the potential for signing MOUs with numerous universities and institutions of national and international reputation in order to provide the university with a more prominent international presence. These MOUs not only pave the way for the Student and Faculty Exchange Programs, but they also make other academic activities such as collaborative research easier. ALC has also signed MOUs with NGO's, Vakalat, and Pro Bono India to give students opportunities to work for social causes. Such collaborations provide opportunities for the faculty and students to excel in the field of legal education across the globe. Anand Law College is also ensure to enroll the students for different certificate courses and master student also register in various courses.</p>

3. Skill development:

Anand Law College believes in providing practical excellence to the students, as legal education is a professional course and a noble profession. Hence, we engage our students on and off campus through various activities for their overall growth and development such as mooting, client counselling, communication, drafting, research skill etc. under the Skill Development Cell. We also encourage our students to participate in various non-academic/cultural events such as youth festivals & Sports organized by Sardar Patel University as well as in competitions organized by other institutions and our sister institutions. Our institution organizes competitions based on skills such as Rakhi making, Foodie Titans, Cooking without Fire etc. and various other activities which enhances their skill and ready reckoner for market needs. Anand Law College has constituted a Student Council and various other committees and cells under which students have been nominated as members. Students are also engaged in organising events, volunteering at events, which help them enhance their leadership and problem-solving skills. The practical papers such as Moot Court, Alternative Dispute Resolution, Drafting, Professional Ethics, Client Counselling, Legal Aid, Para Legal Services, and a compulsory internship for one month provide an opportunity for students to build their advocacy skills. District Court visits are organised regularly for our students, so that they can become well acquainted with the court procedures. An attempt was made to offer a course on Bhagwad Geeta and other life skills as well by ALC. Students are also encouraged to participate actively in mooting, alternative dispute resolution, and client counseling, as well as NSS and NCC exercises and competitions organised by our institution or the other institution. In the current academic year, the skill-based session has been added to the regular time table for LL.B & five-year integrated courses.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

Our organization has imbibed number of initiatives to integrate the Indian Knowledge system with reference to imparting teaching through Bilingual language in three years, master and in Diploma courses such as Gujarati/ Hindi/ and English. Apart from language we have also inculcate Indian Knowledge as a part of Curriculum in various subject such as Family Law, Jurisprudence, Law and Social

	<p>Transformation, Legal History. Our University has conducted workshop on NEP 2020 and the nodal official of the University has assigned Board of Studies to identify and work on the same direction. Even though, the five years integrated law courses are offered in English medium, considering the language background of the students, the faculty members use Gujarati and Hindi apart from English as well for teaching and instructions. ALC attempted to offer the value added courses on the subjects like Value added Course on GEETA “Igniting the Spirit” and Certificate Course on Yoga and Physical Health.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The Board of Studies at Sardar Patel University modifies the curriculum and course offerings every three years. Many specialists who operate in the relevant fields were consulted regarding these changes to the syllabus. The BOS ensures that the curriculum covers current problems, difficulties, and developments as they pertain to that subject or program. Program outcomes, course outcomes, and learning objectives are being prepared based on Bloom's Taxonomy and will be used to create the teaching, assessment, and evaluation methods. For all academic programmes, outcome-based educational components such as POs, PSOs, and COs are used to foster the spirit of proactive learning and encourage the exploration of many dimensions of knowledge depending on their contextual relevance and necessity.</p>
<p>6. Distance education/online education:</p>	<p>ALC is providing two diploma courses on 1) Diploma in Labour Practices and 2) Diploma in Taxation Practices in hybrid mode (online and offline both). These courses are designed in hybrid mode so that the maximum number of people can benefit from them and working professionals can also attend the lectures regularly. Anand also Certificate courses commencement has given opportunity to enroll from various parts of country which can be pursued through online mode along with Workshop and seminars Studying procedural law is important for a law student. This course is designed to acquaint the students with the various stages through which a civil case passes through and the connected matters. Since the COVID pandemic, ALC has been providing online lectures as needed, as well as organising online certificate courses and webinars.</p>

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, Anand Law College has set up an Electoral Literacy Club in collaboration with the NSS Unit of the college in order to increase the awareness and ensure the participation of youth and future voters who are the pillars of Indian democracy. We believe this will strengthen the culture of electoral participation among electorates. The Vision of the ELC of Anand Law College: To formulate its uttermost contribution to having an active citizenry originating in integrated civic and voter education and electoral participation right from a young age. Objectives of the ELC of Anand Law College: • Informing students about their voting rights, the registration process, and the voting system • To foster an electoral participation culture among young and future voters. • Inform voters about election laws. • To make voter registration easier for its eligible members who aren't already registered.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Co-ordinating faculty members of ELC: • Mr. Vikram Jograna, Assistant Professor of Anand Law College and NSS Program Officer • Dr. Aruna Jani, Assistant Professor, Anand Law College, Anand Students' Co-ordinator of ELC: • Each Class Representative (CR) of B.A.LL.B., BB.A.LL.B., LL.B. (CBCS) and LL.M. (Business Law) are Students' Co-ordinator of ELC</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Various innovative programmes and initiatives have been undertaken by the Anand Law College, such as: Innovative programmes and initiatives undertaken by the ELCs 1. Yuva Matdar Mahotsav (Celebration of Youth Electors Festival) 2. Awareness programme in collaboration with the NSS Unit of the college on how to register as a new voter/elector (filling of forms-6, 6A, 6B, 7, and 8 or checking status of registration or downloading E-epic 3. A guest lecture on National Voter's Day is organised in the college each year on January 25th. 4. Pledge to vote in each class of the college by having a Class Representative (CR) be the Students' Co-ordinator of ELC. 5. Constitution Day celebration with a focus on the right to vote 6. Drama for Election Literacy" by students</p>

<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>of Anand Law College</p> <ul style="list-style-type: none"> • During NSS Camp at Jol Village, District Anand, NSS Program Officer has grouped the NSS Volunteers (students of Anand Law College, Anand) into different teams who during awareness programs have visited various homes for literacy relating to election in their campaign. • Many students of our college are appointed as PLV (Para Legal Volunteers) by District Legal Service Authority (DLSA), Anand have carried out awareness drive in schools and colleges in order to advance democratic values and participation in electoral process • During election, we used to do election campaign Nation First, Election Must. As we are associated with education so we are not promoting any political parties. Our main focus is on voters to give their votes for better society and its development.
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Anand Law College (Grant-in-Aid Course) is a recognized center by Election Commission. College Employee, Mr. Devangbhai Suthar is Booth Level Officer (BLO). Therefore, in our college registration of voters in the electoral roll, correction in the details etc. activities frequently organized. ELC consisting of Co-ordinating faculty members and Students' Co-ordinator play vital role in encouraging the students above 18 years who are yet to be enrolled as voters in the electoral roll to get their names registered. They help to provide basic information regarding election as well. At the time of election also (be it election of Lok Sabha, Vidhan Sabha or Local Self Government), as the ELC is very functional encourages new voters as well as existing voters to use their right to vote. At ELC of our college, learning meets fun. Many activities and games are designed to stimulate and motivate students provoking them to think and ask questions. For example. recently various competitions are organized in the theme of "Let's take part in Election Process" (Chalo, Chutni Praktriya Ma Sahbhagi Baniye)</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4
File Description		Document		
Data Template		View Document		

1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 4

2 Students

2.1

Number of students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1433	1320	1271	1310	1275
File Description		Document		
Data Template		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
609	519	470	327	304

File Description	Document
Data Template	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
404	373	359	381	366

Other Upload Files	Document
1	View Document

2 Teachers

2.1

Number of full time teachers year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	20	15	16	16

File Description	Document
Data Template	View Document

2.2

Number of sanctioned posts year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
31	31	31	31	31

File Description	Document
Data Template	View Document

3 Institution

3.1

Total number of classrooms and seminar halls

Response: 24

3.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3222049	3217063.31	3754653.69	3988985.16	3218343.43

3.3

Number of Computers/ laptops

Response: 86

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

1. Curriculum Design cum Planning for Curriculum Delivery

Anand law College (ALC) (Managed by SRKSM) is affiliated to Sardar Patel University, V.V.Nagar. Curriculum aspects of the law courses at Anand Law College are governed by the guidelines of University Grant commission (UGC), Bar Council of India (BCI) and Board of Studies, S.P.University. Anand Law College consists *highest number of members, who belongs to Board of Studies, including the officiating Dean, faculty of law as well as chairman of BoS.* Thus, ALC plays a significant role in the curriculum design and planning stage. IQAC of ALC approves the process of update in curriculum.

2. Effective Curriculum Delivery through Planning

The curriculum is effectively delivered due to the *role and guidelines provided by IQAC.* The curriculum is prepared with the guidelines provided by the University in terms of the COs, POs and PSOs. *The curriculum is revised periodically with the help of inputs from subject teachers, Senior subject experts, Practicing Advocates/Judges/Industry Experts etc.* The suggestions provided by experts help institute and members of Board of Studies to *prepare curriculum with practical approach and need of the industry demand.* The curriculum delivery is executed by subject teachers through *classroom teaching with different methodologies, complemented with the moot court activities, extra and co-curricular activities (Saptadhara), competitions, academic tours, court visits, workshops, seminars guest session/webinars and training from expert lawyers.* There are *certificate courses and add on courses* are also offered to students with a practical approach. All these practices in addition to classroom teaching complement the POs of the curriculum.

3. Well-Documented Process

Anand Law College has a well-documented process of effective curriculum delivery and implementation. The *IQAC maintains the records of minutes of meetings conducted for the revision of syllabus or new syllabus design.*

The curriculum delivery is documented through the following means:

- a. The entire *curriculum is displayed on the university and our institute website.*
- b. The subjects of all courses are documented in the *Prospectus provided during admission process, which is also available at the library.*
- c. The entire *syllabus files for all courses are maintained regularly and shared with student through mobile app and google classroom.*
- d. The entire curriculum is implemented on the basis of an *academic calendar* which is documented every year.
- e. The *lesson plans* are prepared by subject teachers according to the prescribed norms for all courses including the teaching methodologies for all modules.
- f. The lesson plan includes the *tentative teaching learning schedule with syllabus* to be included for internal examination as well as sources of references to be used.
- g. All the class coordinators and subject teachers prepare a *Student Reference Manual* which include syllabus, lesson plan, teaching notes/material as well as old question papers.
- h. The *records of the time table* is maintained for the classroom teaching and student attendance is also maintained for continuous evaluation process.
- i. The *examination* is conducted with the required documentation and records of results are maintained.
- j. The *records of all the activities and events* are maintained through *soft copies and hard copy files.*
- k. The *feedback is collected on curriculum from the stakeholders, which is analyzed periodically for improvement and for further actions.*

Thus, ALC makes various efforts for effective delivery of curriculum in well planned and documented manner.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2

The institution adheres to the academic calendar including for the conduct of CIE

Response:

Anand Law College adheres to the academic calendar through the following process mentioned here:-

Design and Development of Academic calendar: The IQAC of the institute provides guidance for overall implementation of curriculum. For the effective implementation of curriculum, academic calendar is identified as a significant base. Before the commencement of every academic year, an academic calendar is designed in alignment with the Sardar Patel University calendar. The calendar is prepared in consultation and participative approach of faculty members.

The Academic Calendar is properly displayed on the website and also on notice boards so that it can be communicated to the students. The Academic Calendar lays down a very strong pillar of academic delivery which further propagates the vision and mission of college. The academic calendar provides a clear roadmap regarding the curricular and extracurricular activities. The Academic calendar of Anand Law College is prepared for all the months of the year considering all the working days, holidays, vacation period, extracurricular activities as well as schedules of internal and external examinations.

Continuous Internal Evaluation and Academic Calendar:

All the courses offered by Anand Law College in which CBCS system is implemented. The CIE process is an integral part of CBCS rules. Our Institute adheres to the CIE system as per the same rules and regulations of our University. The entire term include *Formative and Summative Evaluation methods under CIE.*

The *Formative evaluation* consists of different modalities like internal examination, assignment, attendance and classroom behavior, MCQ test, Moot Court/Research work/Court Visit/Quiz/Group discussion/Role-play, Case Study etc. The internal examination is followed by arrear examination, which is generally required for slow learners.

The *Summative Evaluation* consists of an End semester examination, which is conducted by the university. After the entire semester, a final mark sheet is provided by university having 30% as internal evaluation and 70% weightage as external evaluation.

There is a provision of internship each year for UG students for a period of 4 weeks and clinical research work for PG students as well. The time table and lesson plans

are arranged accordingly, to ensure the classroom teaching does not affect during this period. For this entire process, academic calendar becomes an important instrument during planning stage. The other documents like timetable, lesson plan, internal examination and co-curricular activities as well as certificate courses are organized according to the calendar.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: 1. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1

Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 4

1.2.1.2 Total number of Programs offered by the institution for last five years

Response: 4

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2*Number of Add on or value added courses /Certificate programs offered during the last five years***Response: 26**

File Description	Document
List of Add on /Certificate programs (Data Template)	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3*Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years***Response: 32.24****1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1088	576	192	137	205

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability etc. into the Curriculum

Response:

Anand Law College has always focused on the overall growth and development of the students by integrating cross cutting issues into curriculum. ALC has integrated the courses in the curriculum as per the norms and guidelines of Bar Council of India.

1. Professional Ethics Subject is an integral part of our curriculum under all the UG Courses as a Practical Paper.

Course	Semester	Subject
BA LL. B / BB.A. LL.B.	Sem - X	Practical Paper-II: Professional Ethics and Professional Accounting System and Moot Court Practice
	Sem -VIII	Legal Language/Legal Writing including General English
LL.B. (CBCS) (GIA)	Sem-VI	Practical Paper-II: Professional Ethics and Professional Accounting System
		Legal Language/Legal Writing including General English and Moot Court

		Practice
2. Gender		
Course	Semester	Subject
BA LL. B / BB.A. LL.B.	Sem - III	Constitutional Law-I: Constitutional Features and Principles
	Sem - IV	Constitutional Law-II: Constitutional Institutions and Dimensions
	Sem - V	Labour and Industrial Law-I (Industrial Laws)
	Sem - VI	Labour and Industrial Law-II (Labour Welfare Laws)
	Sem - VIII	Health Law
LL.B. (CBCS) (GIA)	Sem - I	Law Relating to Women and Child
	Sem - II	Constitutional Law-I
LL.M.	Sem - I	Law and Social Transformation
		Indian Constitution Law: The New Challenges-I
	Sem - II	Indian Constitution Law: The New Challenges-II

ALC has taken various initiatives on gender sensitization under Women Cell such as:

a. Anti-sexual Harassment Committee

b. Organizes seminars, conferences and other programs for the development of our female students and well as female staff like Capacity Building and personality development Program for female students in collaboration with National Commission for Women, International Conference Women Leadership, National Seminars on various topics such as Global Landscape for Women, Women Empowerment etc

c. Our faculty members have recently completed a minor project on the topic: The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013: A Comparative Study Regarding Perception and Attitude of Female Teaching Staff in Selected Law and Non-Law Colleges of Three Districts of Gujarat.

3. Environment and Sustainability

Course	Semester	Subject
BA LL. B / BB.A. LL.B.	Sem- IV	Environmental Law
LL.B. (CBCS) (GIA)	Sem -II	Environmental Law

LLM (Business Law) : Legal Regulation of Economic Enterprise and Law and social transformation module which reflects aforesaid part. Apart from the course curriculum our management has made sure to make our campus a green campus hence under Eco-planet club we have organized many programs such as Ecosystem Restoration, Rally on Ban on Plastic use, with the Noble Hands Foundation (NGO) we have donated 100+ Trees etc.

4. Human Values

Course	Semester	Subject
BA LL. B / BB.A. LL.B.	Sem -VII	Human Right Law & Practice
		Public International Law International Humanitarian Law
	Sem-IX	Public Interest Lawyering, Legal Aid and Paralegal Services.
LL.B. (CBCS) (GIA)	Sem -IV	Human Rights Law and Practice
	Sem-VI	Public Interest Lawyering, Legal Aid and Paralegal Services.

ALC believes in inculcating the human values to our students as education should be aligned with humankind to attain the ideals of peace, freedom and social justice. Hence, we have organized many expert lectures on Human Rights and Constitution, every year we celebrate Human Rights Day and under that we have conducted the human Rights awareness program in various schools of Gujarat.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum	View Document
Any additional information	View Document

1.3.2

Average percentage of courses that include experiential learning through project work/field work/internship during last five years**Response:** 100**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4

File Description	Document
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting	View Document
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View Document
Institutional data in Prescribed format	View Document
Any additional information	View Document

1.3.3

Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)

Response: 71.46**1.3.3.1 Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)****Response:** 1024

File Description	Document
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	View Document
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View Document
Institutional data in prescribed format (Data Template)	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

- 1. Students*
- 2. Teachers*
- 3. Law-firms/Judges/Sr. Counsels and employers*
- 4. Alumni*

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Five filled in forms of each category opted by the institution	View Document
URL for stakeholder feedback report	View Document

1.4.2

Feedback process of the institution may be classified as follows: (Opt one)

Response: A. Feedback collected, analysed and consolidated action taken on feedback for last five years available on website

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data Template)	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average Enrolment percentage (Average of last five years)

Response: 92.59

2.1.1.1 Number of students admitted year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
564	533	502	466	480

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
569	569	569	520	520

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2

Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 48.73

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
274	226	190	204	159

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

Response:

The institution has identified a process to assess the learning levels of students. The students undergo from different phases of teaching- learning process. Below mention table shows steps for the process of identification of slow and advance learner :-

Sr. No	Task/Step of the Process	Description
1	Orientation Programme	The college organizes orientation programme for the first year students to give them basic introduction of the curriculum and make them familiar with the environment of the college.
2	MCQ test	The MCQ test is conducted for first year students by subject teachers according to their respective subjects. The evaluation is done by teachers for the entire class.
3.	Identification of the Learners	In addition to the result of MCQ test, students' 12th standard result and classroom observation of subject teachers are considered for identifying the slow and advanced learners.

4.	List of Slow learners and Advanced Learners	The list of slow learners and advanced learners are prepared from the predetermined evaluative factors.
5	Class Representatives	Students who are excellent in academics or with strong grasping power are appointed as 'Class Representative'. They act as bridge between the Institute and students to ensure effective communication.
6.	Other tests like learning style(VAK)/personality test and multiple intelligences test	Other psychometric tools are used to identify students' talents as well as their learning styles. The students may have a visual, auditory or kinaesthetic learning style as dominant one. The MI test is used to identify which type of natural intelligence students possess.
7.	Mentoring	Personal mentoring is conducted in order to facilitate the slow learners and advanced learners as per respective needs.
8.	Determining the actions/activities for slow learners and advanced learners	The institution has developed a policy and it identifies various actions to be taken for slow learners as well as advanced learners separately, to create different learning opportunities for learners.
	For Slow Learners	
1.	Revision and remedial classes	Teachers conduct revision lectures and remedial

		<p>lectures for the slow learners to ensure better performance in academics.</p> <p>The assignment is given to be written in the presence of teachers.</p>
2.	Special focus during mentoring and use of learning style	During mentoring session, additional attention is given to slow learners and their preferred learning style is suggested for study.
3.	Encouragement to participate in extracurricular/right brain oriented activities, Legal Literacy Awareness Session	The students are encouraged to participate in various competition and activities in order to allow them to explore different learning experiences. They are also encouraged to work as volunteer during events/competitions and can also team up with advanced learners in the process.
For Advanced Learners		
1.	Encouragement to Participate in National Moot Court Competition/Judgement Writing/Client Counselling competition	<p>The advanced learners are motivated to participate in national moot court competition in other institution to represent Anand Law College.</p> <p>Apart from it, they are also encouraged to participate in intra moot court competition, organised for institute students</p>
2.	Encouragement to Participate in National/International Seminar/workshop/Conclave	<p>Advanced learners can capture insights and knowledge in a better way.</p> <p>In order to let them tap their potential, they are encouraged to participate in</p>

		various seminars or workshops and write research paper for publication as well.
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In such manner, the institute has a policy in place and helps both type of learners to progress further and develop through the best possible manner.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2

Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 68.24

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences

Response:

Anand Law College has emphasised on using practices and activities to enhance their Learning experience. Many of the methodologies can be applied as blended method of using more than one kind of learning are as under:-

A. Experiential Learning:

1) Innovative ways of teaching Learning: The teachers create interactive learning environment for students by question- answers, questioning the answers and discussions to assess reasoning ability of students. Audio-Visual Aids, practical assignments, role play etc. various training tools are used in classroom to support all kinds of learners, whenever required.

2) Court Visit and Para Legal Volunteers: The students are provided with an exposure of district and high court visits. The students get registered as the para legal volunteers every year with District Legal Services Authority and help district court in various social and legal awareness campaign.

3) Industry Visit / Jail Visit/ FSL Visit/Other academic tours: The students are given an opportunity to visit to the Parliament, Forensic Science Laboratory to understand various important bodies and its functioning. Visit to industry, Community visits like jails, Old-age homes, orphanages etc are organized for better understanding of the socio-economic issues.

4) Legal Aid Camp: College organizes legal aid and legal literacy camps in which students create legal awareness through rallies, street plays and dramas.

5) Internship and Clinical Research Work: Through Internship with Law firms, Court, Industries and NGOs, students gain the experience of litigation and management of different challenges pertaining to the conditions of individual organisation. Three years students are given exposure of ADR activities and PG students undergo through provision of Doctrinal, Non Doctrinal and Clinical Research Work.

6) Collaborative learning with Probono India and Vakalat- Symbol of Confidence for legal startup.

B. Participative, Peer Learning and Team Teaching:

1) Presentations in Groups/ Teams: For BALLB students, the presentations are given in a group as well, as a part of CIE, in which students present their topic through ppt, oral form, case study or role play demonstration. This activities allow them to learn from each other as well as it creates participative learning as well. The PLVs also provide the opportunity for peer learning to other students.

2) Participation of Students in Extracurricular Activities: The Saptadhara events and various other clubs activity, students participate as a competitor, as a volunteer or as a viewer also. This creates an effective participative learning experiences.

3) Co-Curricular Competitions: We encourage our students to participate in the Moot Court Competitions, Client counselling competition, Seminars, Quiz, Workshops, Conferences etc organized by ALC as well as other reputed institutions, to diversify their learning experience.

C. Case Law Method and Problem Solving:

The students are encouraged to solve case laws, case study, moot problems and research problems as a part of curriculum and CEI in order to develop their abilities

of problem solving. Apart from these, Practices of Moot Court Competitions and NSS Activities provide the blend of Experiential Learning, Participative and Peer Learning as well as Problem Solving. Moot Court Competitions provide an experience of real practice like scenario to work upon for students.

The first two years *students are encouraged to participate in NSS activities*, in which various social work acts develops service orientations amongst students. The annual camp provides an opportunity to *understand problems of villages and create awareness among villagers regarding social issues through team spirit and participative approach*.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2

Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Anand Law College uses ICT enabled tools effectively for effective Teaching-Learning Process are as under:-

1. Anand Law College has provided the required *infrastructure in Classrooms, Library and Moot Court Room with various ICT enabled tools* for teachers and students.
2. ALC has *wifi enabled campus, which allows teachers to use internet connection in classrooms* for teaching learning process. The teachers can use Power Point Presentations with the help of Overhead Projector and projector screen installed in classrooms. The webinar can also be hosted through video conferencing in classroom with the help of internet connection, audio aids and meeting application.
3. The Moot Court room is enabled with *projector and Smart Board facility in Moot Court Room*. The room is equipped with all infrastructure required for conducting moot court exercise.
4. ALC is enabled with *Microsoft Teams License version to conduct online conference, webinars, online classes* and other nonphysical learning activity. The institute also use other meeting platforms like *zoom, google meet* etc. for regular online sessions. The attendance was conducted online through application extension. The teachers

have conducted *MCQ tests* as well as a part of evaluation through online mode.

5. The teachers and students use *Google Classroom application*, which is used to provide materials/notes, collecting assignments and providing other instructions.

6. The institute has a *subscription of the e-sources like, E books and E journals of important subjects*. The institute has an access of various software subscriptions for law database, eBooks and journals like Manupatra, SCC Online, AIR, Hyper Link, Lawsuit, INFILIBNET and Supreme Today.

7. The teachers and students can use the *resources for case law studies as well as research work*. The faculty members use *Mandelay Reference Management Software* for reference management during research work.

8. The faculty members have enrolled for *MOOC provided by SWAYAM/ edx Etc*. The course help faculty members to create more understanding for their respective subjects.

9. The applications of *Excel, Google Forms and SPSS are used for the feedback analysis*. Apart from these, *Google forms are used for online registration process and feedback collection for webinars or competitions*.

10. The important *webinars and events are also recorded and streamed on YouTube channel*. The *link of proceedings of the High Court of Gujarat* is also provided to students, for imparting practical knowledge. The faculty members have also recorded lecture sessions in order to provide additional learning resources.

11. ALC has also provided its own *mobile app* which is used to provide learning material and other update.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3

Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)

Response: 68.24

2.3.3.1 Number of faculty mentors assigned to students for academic and other related issues:

Response: 21

File Description	Document
Mentor diary and progress made	View Document
Institutional data in prescribed format (Data Template)	View Document
Circulars pertaining to assigning the mentors to mentees	View Document

2.3.4

Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)

Response: 3.49

2.3.4.1 Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)

Response: 50

File Description	Document
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	View Document
Institutional data in prescribed format (Data Template)	View Document
Any additional Information	View Document

2.4 Teacher Profile and Quality**2.4.1**

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 56.77

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2

Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)

Response: 17.36

2.4.2.1 Number of full time teachers with Ph.D./LL.D year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
03	03	03	03	03

File Description	Document
Phd/LLD Degree certificates of the faculty	View Document
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	View Document

2.4.3

Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

Response: 8.05

2.4.3.1 Total experience of full-time teachers

Response: 169

File Description	Document
Teaching experience as certified by the head of the institution	View Document
Institutional data in prescribed format (Data Template)	View Document

2.4.4***Measures taken by the institution for faculty retention*****Response:**

ALC has developed a policy to retain faculty members which can be assets for the organization.

There are various areas in which the steps have been undertaken in the following manner.

Work and Responsibilities- The role and responsibility for a faculty member is one of the most significant factor at job as per the researches across the world. ALC assigns several roles to experienced faculty members which can be more meaningful for them. The responsibilities are assigned individually as well as in teams according to the demand and nature of the work.

All the female faculty members and male faculty members are assigned role in a complementary manner.

The college provides all possible support to the faculty for pursuing academic activities. Study leaves are granted in accordance to the university rules for research purposes and to obtain higher degrees. The teachers of the college are permitted to take up academic and other assignments on deputation or as visiting faculty etc.

Recognition of Achievement: The achievement of faculty members like qualification of GSET/NET examination, Ph.D award etc. are recognized during annual day celebration function.

Salary & Leaves:-The increment is provided on salary by SRKSM on yearly basis. The institute provide fixed amount of Duty Leaves to faculty members for research work, Part time Ph.D study or to attend Seminar/Conference as well. The college nominates faculty for academic staff development programs and grants duty leave to attend orientation programs, refresher courses, workshops, seminars, symposiums, and conferences.

Faculty members are exempted from the norm of Leave Without Pay for undesirable health conditions.

Personal & Social :-ALC celebrates employees personal success altogether. During important events like Teacher's Day, Alumni Meet and many such other functions are celebrated with inclusion and all the staff members. Cultural festivals and commemorative days, Birthdays of employees are celebrated together.

Health, Mind & Intellect :-ALC organize faculty development program for their growth and further development. The faculty members are encouraged to write research papers and facility for publication is provided without cost. The lectures in association with organizations like ISKCON on Bhagvad Geeta, Yoga, Meditation, Brahma Kumari - Om shanti sessions on stress management are organized for spiritual upliftment as well.

File Description	Document
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	View Document
Any Additional Information	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation

Response:

The Internal Component of Students is assessed on continuous basis.

During last five years, the institution has made certain alterations keeping in mind the continuous evaluation concerned with the progress of the students which includes certain components mentioned herewith:

Components	Activities	Outcome
	Out of 20 marks	
Student Growth	<ul style="list-style-type: none"> • Presentation • Assignment • Class Participation • Attendance • Case Study • Debates • Court Visit 	<ul style="list-style-type: none"> • Communication skills • Writing Skills • Competitive Skills • Orator • Practical Knowledge

- | | | |
|--|--|--|
| | <ul style="list-style-type: none"> • Internship • Moot Court | |
|--|--|--|

- **Before the examination and during the examination, the activities of assessment are divided in phases and the deadlines are shared with faculty members.**
- **After the internal Examination, the students of Five Years Integrated Law Courses are invited to see their answer sheets and first two years students are invited with parents to arrange a meet with teachers about their performance and to receive their feedback.**
- **The students can see their answer sheets and make clear if they have any query related to their obtained marks.**
- **Internal marks are declared and displayed on the notice board for three years courses. The marks are verified by students before they are sent to the University.**
- **Final Year Students of BA LL.B, BBA LL.B & LL.B are also assessed based on their journals and Internships viva for practical subjects. The new CBCS system includes compulsory internship for all the years except first year in five years integrated course.**
- **For External Examination, External Examiner is appointed by the University to examine the performance of the students in the viva.**

Internal Assessment of LL.M (Business Law) is made through following mechanisms.

- **At beginning of the semester students are allotted topics and Qualified Guides are appointed to provide them guidance for their dissertation work.**
- **At the end of the semester, University appoints external examiner for the evaluation of dissertation work and viva-voce is conducted for the assessment**

of students.

- Throughout the Semester, the students are continuously assessed through the Doctrinal research project, non-Doctrinal research project and Clinical research report.

Sr. No.	Method of Assessment	Marks	Credit
1.	Dissertation & Viva-Voce	260	09
2.	Class -Room Teaching	60	04
3.	Doctrinal Research	60	04
4.	Non-Doctrinal Research	60	04
5.	Clinical Research Report	60	04

- Internal Marks evaluated at the institute level is sent to the University, which is added to the External Marks. And the Final result is the aggregate of both Internal and External Marks and Dissertation work.
- Record of Internal Assessment is maintained semester wise.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The College is affiliated to Sardar Patel University and complies with guidelines and IQAC instructions:

No.	Details	Process

1	Transparency:	<ul style="list-style-type: none"> • Based on the University notification, the meeting is called by the principal for all the faculty members. Followed by the same, an administrative committee is constituted.
	Grievance Redressal Committee	<ul style="list-style-type: none"> • The college has exam committee as well as Grievance Redressal Committee inclusive of the members of teaching and non-teaching staff. • This committee is entrusted with the responsibility of Grievance Redressal of the exam-related issues. • In case of any issues / problem during examination, Grievance Redressal Committee prioritize the sorting of issue at the earliest to avoid unnecessary waste of time.
	Internal Examination	<ul style="list-style-type: none"> • The Internal examination assessment mechanism is also very transparent.

		<ul style="list-style-type: none"> • The results are displayed on a common Notice Board of college. • Parents-Teachers meeting is organized wherein the students and parents can go through their respective answer-sheets. • Teachers also give suggestions for improvement.
	<p>External examination</p>	<ul style="list-style-type: none"> • Under the Guidance and supervision of Principal, External Coordinator, Committee is formed inclusive of senior supervisors. • To maintain the transparency and accountability in the External Examination procedure, the entire work is carried out in the presence of University Observer. • The process of paper-setting and paper-checking and display of result is carried out with strict adherence to the rules set by

		university in Board of Studies Meetings.
2.	Time Bound and efficiency	<p>The academic calendar of university is provided at the commencement of the academic session. The college prepares its academic calendar to adhere with the same.</p> <ul style="list-style-type: none"> • ALC conducts the internal examination and completes evaluation with the result to be sent to university before the given deadline provided by university. • The query is sorted out within a predetermined time period based on a nature of a query. • In case of dissatisfaction of redressal, the student can approach to higher authority of the college.
File Description	Document	
Any additional information	View Document	
Link for additional information	View Document	

2.6 Student Performance and Learning Outcomes

2.6.1

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The Board of Studies of the Sardar Patel University conducts the meeting with the agenda of the Syllabus framework as well as they revise and update the syllabus from time to time.

- *ALC plays a significant role in BoS and is an upfront contributor in syllabus revision.*
- *The entire syllabus of each semester is updated and uploaded by the University on its Portal according to the revision, which is available for access from all devices.*
- *The syllabus is displayed on the university website which provides Program Outcomes for each program and Course Outcomes for each subject.*
- *IQAC of ALC provides guidance as per the direction of BoS to improve curriculum and updating it as per established theory and best practice to redesign COs for all the subjects.*
- *The teachers have adopted a practice of preparing a faculty profile which includes syllabus, lesson plan, course material and many other documents together. The teachers provide inputs and add on value for designing the POs and COs and they can also seek the expert's suggestion from various other experts from the legal fraternity as well as from the industry experts.*
- *The class coordinators have initiated a practice of preparing the student reference manual with the help of subject teachers, which includes a syllabus with COs and POs as a part of it.*
- *The subject teachers prepare classroom PowerPoint presentations for their respective subjects, which includes course objectives and course outcomes as well as module outcomes. These ppts are shared with students as reference material as well.*
- *During commencement of each course, these outcomes are discussed and shared with students in classroom.*

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document

2.6.2

Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The institute adheres to the curriculum and outcomes prescribed by the university. The subject teachers discuss about the objectives and course outcomes with students during the classes.

ALC has focused on improvement of overall result of the students studying in all the semesters and courses.

ALC has initiated the process for mapping and attainment of COs and POs, for which, the direct method and indirect method have been used for all the courses.

In the direct method, all the formative and summative evaluations are used to calculate CO-PO attainment. In formative evaluation all the criteria of internal evaluation have been considered. Apart from that, the overall university result is also included and final attainment is calculated with the addition of indirect attainment.

In indirect method, the feedback of students have been used for attainment purpose.

To complement the outcomes of courses and to negate the limitations of syllabus, the institute attempts to achieve practical aspects of course outcomes through various co-curricular activities and certificate courses.

The experts/ advocates are invited to conduct sessions for such programs which help students develop their advocacy skills and other supportive skills.

Hence, the CO-PO mapping will enable the institute to attain CO and PO from current academic year with robustness and objectivity.

The institute is planning to further improve the process of determining outcomes according to the need of NEP implementation.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3

Average pass percentage of Students during last five years

Response: 94.15

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
360	338	345	370	276

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
374	347	348	376	349

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 100

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 4

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	4	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

Any additional information

[View Document](#)

3.1.2

Total Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 28

3.1.2.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	07	01	01	01

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years (Data Template)	View Document
Any additional information	View Document

3.1.3

Funded Seminars/ Conferences /workshops

Response: 284500

3.1.3.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
30000	200000	4000	4000	46500

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Fund sanction letter from the granting agency towards Seminars/ Conferences /workshops organised by the institution	View Document
Additional Information	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

ALC has established a Research Cell to provide an ecosystem for creation and transfer of knowledge through following activities. The policy has been framed for the Research cell also.

1. Teaching Learning Process for LL.M Students : The institution follows a system of knowledge creation and knowledge sharing which involves all the PG students in various such activities. The following tasks are given as a part of curriculum and continuous evaluation system for LL.M Students.

a. Classroom Teaching: The students are given a topic for teaching in the classroom, which is then prepared by them and the presentation is given by students in front of classroom. They get an opportunity to present in front of class.

b. Clinical Work: In clinical work, the students are given a task to visit an NGO/ District Legal Services Authority/ADR centers/ mediator officer, observation of the jails/ Law Firms etc. for a period of four weeks and prepare a report based on their learnings related to legal matters.

c. Doctrinal and Non- Doctrinal Research: The students are given two types of research tasks which are to be submitted at institute during evaluation process. For doctrinal and non-doctrinal research, the students select a topic on which they conduct a research work and submit the report to respective teachers. For non-doctrinal research, a questionnaire is needed to be formed for data collection purpose.

d. Dissertation: Another research activity is given to students in the form of this task, in which a topic is given to students and a comprehensive report based on doctrinal or non-doctrinal research is prepared by students, which are then submitted to the university.

e. Seminars and Workshops: To create and promote the research culture the college organizes seminars and workshops on various themes.

2. National Seminar on the following Topics have been organized, in which LL.M students are encouraged to participate:

Women Empowerment in India in 21st century: Need to Focus on Gender Mainstreaming

Women Empowerment & Inclusive Growth and other Seminars on different subthemes every year.

Apart from these, national seminars are organized on the themes of Covid 19 impact on Employment and Labour, Cyber Crime and Security in India etc have been organized.

The workshops on Legal research methodology have been conducted for LL.M students, in order to support the research work.

The workshops and webinars which are conducted through online mode are also

shared on YouTube channel for future reference.

3. An MOU with Pro-Bono India : ALC has signed an MOU with Pro-Bono India , Vakalat.com , in order to provide opportunity for students to acquire skills for creating a Legal Start- up as well as opportunity for internships with eminent advocates.

4. Involvement of Students in Forensic Science Laboratory visit, Legal Literacy Camp : Students of LL.M. are given an opportunity to visit forensic science laboratory, which creates high learning value and new exposure. The students are also involved in legal literacy camps and play a drama to create social and legal awareness amongst citizens.

File Description	Document
Upload any additional information	View Document

3.2.2

Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 16

3.2.2.1 Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR),Entrepreneurship, Skill development Frontier/ contemporary areas researches in law and judicial trends year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	2	4	1	1

File Description	Document
Report of the event	View Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1

Percentage of teachers recognized as research guides**Response:** 14.29**3.3.1.1 Number of teachers recognized as research guides**

Response: 3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2**Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response:** 1.7**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
16	05	02	04	03

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 6.02**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
34	46	14	08	04

File Description	Document
Institutional data in prescribed format	View Document
Content page and first page of the article/research paper	View Document

3.4 Extension Activities

3.4.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college believes in the holistic development of the students and in sensitizing them to the prevalent social issues. Students are encouraged to participate in various community development programs to develop their overall personality.

Starting with Legal Aid, the college pays special attention to societal issues and concerns by making the provision of free legal advice to underprivileged people of the society. Being a legal aid centre, it helps in envisaging certain qualities like values regarding social accountability and responsibility, issues of disadvantaged class, thinking beyond the “I, ME, & MINE ”, compassion, generosity, equality, justice, humanity in students. Under the arena of legal aid we have also planned legal literacy camps with help of student’s engagement, through which they can learn to spread legal awareness. Along with that, we have also conducted various Para Legal Activities, where students participate and make society aware about various welfare schemes and legal services. For addressing social issues effectively, we also perform activities of NSS & NCC.

NSS Activities comprise camps, where the enrolled students have contributed to the community by working in agricultural field, painting & cleaning a school campus & temples etc. Subsequent to their participation in community engagement activities, the students enhanced their team building and leadership skills.

Students have also been taught to work in NGO voluntarily, where they work for the issues of women, old age people, children and other social issues. By which students

learn to bond with different age groups of the society.

We have also arranged various awareness programmes for environmental concerns, like Cleanliness Program, Rally against Plastic Use, Eco-planet Club. By conducting these sort of programs students have contributed to spread awareness on ill effects of using plastic for environment. They have also pledged to refrain from unnecessary usage of plastic and convinced their family & friends against same. Through Eco-planet club we have fulfilled two prime objectives:-

- 1) To aware the students about biodiversity conservation and local environmental issues.
- 2) To Clean and develop green consciousness among students through various innovative methods. The college is also working on the project of a disease free Clean and Green Campus. The students have also been involved in cleaning the campus under Swachhta Abhiyan.

The camps of Blood Donation have also been organized in collaboration with Red Cross, through which students engage in a noble cause. We are also conducting various “SAPTADHARA” activities through which students are encouraged for creative and artistic abilities.

The workshop on PIL (Public Interest Litigation) was also conducted which highlighted the history as well as portrayed the development and challenges for litigation. Along with that various Voter awareness Program arranged for awareness about the right to vote which impacted the students to actively participate in the campaign and First-time voters were also a part of the program for the awareness of right to vote.

File Description	Document
Upload any additional information	View Document

3.4.2

Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years

Response: 47

3.4.2.1 Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	10	08	06	03

File Description	Document
List of innovation and award details (Data Template)	View Document
e- copies of award letters	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 23

3.4.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	01	03	04	03

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	View Document

3.4.4

Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 16.83

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
481	19	196	263	174

File Description	Document
Report of the event	View Document
Institutional data in prescribed format (Data Template)	View Document

3.5 Collaboration

3.5.1

The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 22

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	05	04	02	05

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2

Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years

Response: 21

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
03	09	04	02	03

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution has adequate infrastructure as mentioned below:

1. Classrooms:

The objective of the institute is to provide an environment, which is safe and adequate for an effective classroom teaching learning process. ALC has set up 23 Class Rooms with required infrastructure. The Classrooms include sitting arrangement for students and teachers as well as tools for teaching learning like blackboard/whiteboard, projector and cables for connection with computer, projector screen etc.

All the classrooms are under CCTV surveillance. Teachers and Students are allowed to use all these facilities during classroom activities. In order to connect with guests/experts virtually, the online meeting platform can also be setup in classrooms with the help of internet connection and audio visual aid when required.

2. Moot Court Room:

College has a well-furnished Moot Court Room, reflecting real courtroom ambience, with a seating capacity of more than 50 people. This enables students to get accustomed to the atmosphere of courtrooms as well as to practise the skills of advocacy through moot court practice. The room is enabled with smart board, witness boxes, sitting arrangement for participants and judge and Themis (Lady of Justice). The room is used for conducting moot court sessions as well as for organizing competitions.

3. Library:

ALC has a rich Library with more than 29000 books, e-resources and softwares like INFILIBNET, Manupatra, Lawsuit, A.I.R, SCC Online, Supreme Today etc. with access to various online databases for effective research. The library has subscription of 7 Magazines 16 Journals as well which can be useful for research purpose.

4. Activity Hall: The institution has a well spacious activity hall in which various

guest lectures/training sessions as well as extra curriculum activities are being conducted. More than 150 students are able to participate in the hall.

5. Computer Lab:

The institution has a computer room with a sitting capacity of 60 students with 60 computers where the students can use the computers for learning purposes.

6. Auditorium hall:

‘Bhaikaka Hall’ which is under the ownership of SRKSM which is being used as Seminar Hall as well as Auditorium for the programmes conducted by the institute. More than 300 students can be benefited at a time. Hall is fully air-conditioned and equipped with Advanced Audio Visual System including LCD Screen, Projector, Amplifier and other required furniture etc. This hall is generally used for the different programmes like seminars, workshops, celebration of Annual day, Cultural Meet, Alumni Meet, awareness programs, etc.

Thus, ALC has an adequate infrastructure for teaching learning purpose.

File Description	Document
Upload any additional information	View Document

4.1.2

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institute has the facilities for various physical and cultural activities as mentioned here.

Auditorium Hall

The institute has a privilege of using the modern and well equipped Auditorium Hall managed by SRKSM. With the auditorium facility, the institute is abled to organise cultural activities including Annual Day Celebration.

Various cultural activities relating to dance, music, drama, singing, mimicry, etc. are conducted in the celebration of annual day and Alumni Meet.

The stage provided with audio visual aid facilitates all the art form presentation of various form in form of singing, dancing and other stage performances.

Sports cum NSS Room:

- **The college has a common playground which the college shares with other sister institutions.**
- **The NSS Room/Sports Room includes various equipment which can be used for organizing indoor or outdoor sports activities or for the social activities of NSS.**
- **The college celebrates sports day every year to encourage the students' sportsmanship.**
- **College encourages students by providing sports equipment like cricket kit, volleyball, football, chess, carrom board etc.**
- **The students are encouraged to participate in University Sports activities as well.**
- **There is a medical room which includes First Aid kit also.**

Yoga, Health, and Hygiene:

- **The college organizes certificate program/seminar on yoga, health, and hygiene.**
- **Every year college celebrates International Yoga Day.**
- **First Aid Box is placed in the college admin office & medical room for students and staff members.**
- **The Sanitary Vending Machine for sanitary napkins has been installed in Girls' Common Room**
- **Clean drinking water facility is available in college premises.**
- **The Cleaning committee is framed to maintain cleanliness in the college premises.**

NSS:

- **Students participate in various activities organized under NSS like One day Camp & Seven days Camp , Swachhata abhiyan, Voter Awareness Program etc.**

File Description	Document
Upload any additional information	View Document

4.1.3

Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 24

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Geotagged photos of classrooms clearly displaying the ICT Facilities	View Document

4.1.4

Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 100

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3222049	3217063	3754653	3988985	3218343

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

ALC has a rich institutional library, which includes 29987 books having wide range of titles, 14 journals and ebooks as well as e journals. The institute library some rare and precious reference books as a part of learning resources. These resources can be used by teachers and students for learning and research purpose.

The library is automated through an Integrated Library Management System software called SOUL 2.0. The software facilitates the process of automation through automatic circulation of books and accessing information regarding availability of books.

- **The database for new version of SOUL is designed for latest versions of MS-SQL and MySQL (or any other popular RDBMS). The SOUL 2.0 is compliant to international standards such as MARC 21 bibliographic format, Unicode based Universal Character Sets for multilingual bibliographic records and NCIP 2.0 and SIP 2 based protocols for RFID, electronic surveillance and control. It includes highly versatile and user-friendly Online Public Access Catalogue Facility, which enables user with simple and advanced search. OPAC facility can export their search results into PDF, MS Excel, and MARCXML format.**
- **Barcoding and book search facilities are also available in the library for ease of resource access.**
- **The main features are Search by title, author, subject, keyword and editor are provided in the basic search.**

- Search by international standard book number, International standard serial number, call number, class number, title number, issue number is provided in a numeric search
- The working hours of is 9:00 AM to 7:00 PM. Wi-Fi is available in all reading areas. Students with laptops can browse in the library.
- The following facilities are available in the library:-

1	Book Reservation
2	Book Issue Return
3	Reference & Information Service
4	E-Books Downloading
5	All Semester External & Internal Exam Paper
6	Web-Opac (On-line Public Access Catalogue)
7	New Arrival Display
8	Press notes of the events organized
9	Reading room facility
10	Supreme today and N- list, E- resources
11	Zerox facilities

Database & Software available at library:

a.MANUPATRA

b.AIR

c.N LIST

d.LAW SUIT

e. HYPERLINK

File Description	Document
Upload any additional information	View Document

4.2.2

The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3

Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the last five years (INR in Lakhs)

Response: 171599.4

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
258289	50640	258493	154454	136121

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template)	View Document
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	View Document
Any additional information	View Document

4.2.4

Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 3.16

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 46

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	View Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1**

Institution frequently updates its IT facilities including Wi-Fi

Response:

IT Facilities –

ALC has various IT facilities and they are updated frequently for effective teaching & learning experience throughout the years.

In administrative offices as well as staffrooms, the *Personal Computers* have been updated. The hard disks have been replaced with SSDs and new security software have been installed to protect them from threats.

Apart from these major updates, the computer equipment like keyboard, mouse, and other networking device like printer, cartridges etc have been updated as per requirement. During Covid times, *new License version of Microsoft Teams* was provided with the help of Government Support and headphone sets with microphones & webcams were also purchased for conducting online classes.

The Institute has a *computer laboratory with an internet facility via BSNL Fiber Optics* with a speed of 100 Mbps.

The *Wi-Fi network* was updated for campus from 30 Mbps to 100 Mbps speed, which can be used to conduct online classes as well as other research work.

The *IT infrastructure of the library has been updated as well. There are huge number of eBooks and e journals are available in Database/Law Software. New database and soft wares like AIR, Manupatra and Supreme Today have been added apart from INFILIBNET, Law Suit, Hyper Link etc. The QR Codes for previous years Question Papers have been generated and they are made available in the library.*

The *classrooms have been equipped with LCD projectors with Wifi facility and audio-visual system. The entire campus has been covered under CCTV surveillance. The CCTVs have been upgraded as well when required.*

File Description	Document
Upload any additional information	View Document

4.3.2

Student - Computer/laptop ratio (Data for the latest completed academic year)

Response: 16.66

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document
Institutional data in prescribed format (Data Template)	View Document

4.3.3

Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
3222049.00	3217063.31	3754653.69	3988985.16	3218343.43

File Description

Document

Upload any additional information

[View Document](#)

Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)

[View Document](#)

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has various Physical and Academic facilities which are maintained under two general sections: 1) Institute Premises and 2) Computer Department.

The physical facilities of institute premises include all the classrooms, Library, Furniture & Fixture, Electrical and Electronic Appliances, Plumbing, Cleaning of water tank as well as other miscellaneous items like first aid kit, fire extinguisher etc. are maintained as per the requirement and procedure.

Maintenance of Computer Department includes computer network, LAN and Wi-Fi connectivity. Apart from these, the academic facilities like Overhead projectors, Printers, CCTV, audio system etc. are regularly monitored for its working condition. The lift is managed through annual maintenance contract.

Every year a budget is approved in governing body meeting and as per the demand presented, new purchase is conducted by the purchase committee which include

members from IQAC and governing body.

Some of the Specific Infrastructure has been maintained as mentioned below.

1. Computer Lab:

The institute has a well-equipped computer laboratory with 60 computers and internet connection. The PCs are equipped with the softwares like Manupatra, Hyperlink Software and SCC Online. The students can access the database at scheduled time period. A Lab Technician is responsible to operate and manages the PCs used in the Computer lab. The Computers in administrative office as well as faculty members' staffroom have been updated through replacing HDD Drives with SSD drives as well as total security software. They are checked periodically for maintenance & repair and any system or virus threats are resolved. The computer lab technician is also responsible for maintenance of computers at principal office, teaching and administrative staff. The institute invites a technician for repairing work regarding system update, LAN connections or network challenges.

2. Library:

The institute has a well-established and rich library with various learning resources. The faculty members recommend reference books/text books to be purchased and learning resources to be procured in their respective subjects. The Library is equipped with all the required text books and reference books, journals, e books, e journals, computer system with softwares Manupatra, SCC Online and ILMS software (Soul). The Librarian regularly monitors the library to ensure and maintain all text books, reference books, articles, competitive examination books, magazines, journals, and other books. The accession register is maintained to acquire and maintain the record of available books. The SOUL software is used for acquisition and cataloging the books through online mode.

Regular swabbing of the library floors, regular cleaning of the racks, up keeping the quality of the books with needed binding are in place. The cleanliness is maintained for all the equipment of library premises every day. The college Library is available to use for all working days. The books are issued through SOUL Software and all the books are registered with Barcode number. Two books can be issued to each student based on their card. The students are required to return their books within two weeks. The rules of fine/penalty are formulated for late submission of the books and executed accordingly.

3. Sports:

The institute organize annual sports day at ITI (SRKSM) Playground. Besides this, the students can practice during their participation at university sports

tournaments. The sports committee is responsible for managing sports related activities as well as sport equipments. The students are permitted to play sports and to practice when the competitions are organized. Students are permitted to use sports equipment with prior notice to the sports co-ordinator/ sports committee members. The sports equipment are maintained by the sports co-ordinator in association with sports committee.

4. Classroom And Moot Court:

The classrooms are equipped with overhead projectors, internet connection and other basic amenities which are required for teaching learning process. Regular swabbing of the floors, regular cleaning of amenities is conducted regularly. The support staff members are allotted classrooms for cleaning work and they are responsible for maintaining cleanliness. The class coordinators and class representatives of each class are also assigned a duty of observing cleanliness in their respective classrooms. The projectors are checked and technical problems are resolved with the help of computer lab assistant or technical expert. The chairs and tables are cleaned and mopping of the classroom is done every day. Dustbins are placed outside all the classrooms with the segregation of dry and wet waste. The institute has a Moot Court Room in order to conduct moot court activities and competitions. It is equipped with overhead projector, smart board, Themis, wifi connection, witness boxes and chairs for sitting arrangement. The moot court coordinator is responsible for the maintenance of the room, in assistance with administration staff member and support staff.

5. Plants:

The plants and green cover of the campus is maintained by a gardener.

6. Website and data management System:

The website and other software systems are maintained by internal admin staff members as well as external technical assistance. The photographs and documents are updated on website on regular basis. The details of students' fees collection and student data has been managed by FoxPro and Tally software has been used for managing accounts.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 17.1

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
332	306	262	134	106

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

- 1.Soft skills**
- 2.Language, communication and advocacy skills**
- 3.Life skills (Yoga, physical fitness, health and hygiene)**
- 4.Awareness about use of technology in legal process**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.3

Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 8.25

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
185	127	42	56	142

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Institutional data in prescribed format (Data Template)	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years

Response: 3.13

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
24	03	09	13	11

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2

Percentage of Students enrolled with State Bar council

Response: 40.1

5.2.2.1 Number of Students enrolled with State Bar council (data for last completed academic year)

Response: 162

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any Additional Information	View Document

5.2.3

Average percentage of students progressing to higher education during the last five years

Response: 48.03

5.2.3.1 Number of outgoing students progressing to higher education

2021-22	2020-21	2019-20	2018-19	2017-18
162	198	266	134	138

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.4

Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)

Response: 89.08

5.2.4.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
165	150	175	182	161

5.2.4.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
208	152	180	236	173

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1

Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trial advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition

Response: 31

5.3.1.1 Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
13	05	10	01	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Anand Law College supports and encourages students' participation in all types of college activities for enhancing their skills for holistic development. Their participation in administrative, co-curricular and extracurricular activities help improve their abilities, inspire them, and boost their confidence.

ALC facilitates students' representation by engaging them in various activities. The *class representatives (CR) and Ladies Representative (LR)* are selected every year from each class. They provide an important communication linkage between faculty members and all the students. Institute welcomes ideas and inputs given by the students.

The selection of CRs and LRs is based on a number of factors like academic performance, active participation in co-curricular and extracurricular activities, regular attendance, general discipline & code of conduct. The concerned Class Co-ordinator nominates CR & LR as per the norms of the institute.

As our institute believes in the overall development of students, we have constituted numerous committees in our campus, including the Sports Committee, Free Legal Aid Cell, Moot Court Committee, Cultural Committee, NSS Unit, Internal Complaint Committee, Student Grievance committee, Anti-Ragging Cell etc where students are nominated to represent themselves.

Several committees, including the Sports Committee, Legal Aid Cell, Moot Court Committee, Cultural Committee, NSS Unit, ICC, and Student Grievance Committee, Etc., have also been formed which includes students as representatives. These committees play an important part in organizing events and activities.

The role of students has been described here through some of the important committees.

1. **Cultural Committee:** Every year under this committee students help in organizing Annual Day, Learn & Fun Week, all the festivals and days of National importance etc.
2. **Free Legal Aid Clinic:** The LAC works in collaboration with DLSA Anand and from time to time organizes legal awareness program at various villages of Anand. LAC has adopted Mogar village and provides legal assistance to the villagers when required in their legal matters. The paralegal volunteers also play an important role in organizing legal awareness programs with DLSA.
3. **Alumni Committee:** It conducts Alumni Meet and get-together events as well as the local alumnus provides different types of assistance like delivery of expert sessions, monetary donations, contingency fund for gold medal for certain subjects in various academic courses.
4. **Grievance Redressal Committee:** The issues regarding Institutional facilities, administration, teaching- learning process or examination are redressed by Grievance Redressal Committee wherein students can approach to the authority and get their issues resolved.
5. **Sports Committee:** It organizes Annual Sports Day and other sports activities throughout the year.
6. **Moot Court Committee:** Every year institute organizes National Moot Court as well as Intra-Moot Court competition; also, students are sent inter and intra state for participation in the National Moot Court completion of various colleges and Universities.
7. **NSS Unit:** With the motto "*NOT ME BUT YOU*", NSS unit conducts outreach activities for community services inclusive of annual camp and one day programs under the active guidance of NSS Program Officer throughout the year.

File Description	Document
Upload any additional information	View Document

5.3.3

Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years

Response: 8

5.3.3.1 Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	10	06	07	11

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services

Response:

Anand Law College has registered an Alumni Association named ALOSA (Anand Law College Old Students' Association).

The alumni association contributes significantly to the development of the institution.

Anand Law College has many alumni in various fields who are actively contributing in many ways which help the college and students to grow further. The alumni association contributes to the growth of ALC in the following manner.

- **They have provided financial support through donation in various forms, which supports institutions to offer educational services, improve infrastructure and organize other activities.**

- Some of the alumni have contributed by *donating important books to the library*. A few alumni have greatly contributed by *sponsoring medals and trophies* which are presented to the students on Annual day who have registered achievements in academics, sports or cultural events at different events.
- There are many other ways in which *Alumni members are contributing such as teaching, mentoring and other support services*.
- In 2021, *Distinguished Alumni and Judiciary Expert Lecture series was organized* which was possible because of the *Alumni's contribution as Expert speakers*.
- The Alumni have conducted *guest lectures on professional ethics* as well.
- Some of our alumni members are working at very prestigious positions and they are *working as senior advocates and judges at district and high courts*.
- On the annual day, in February 2019, *Hon'ble Mr. Justice R.P. Dholariya*, who was an honorable judge in the Gujarat High Court, addressed the function and provided guidance, who is an alumnus of ALC, and holds an eminent position amongst our alumni network. He also provided his guidance as the *Chief Guest for the third National Moot Court Competition* and contributed as a Judge for the final round.
- There are very *senior and eminent advocates who are alumni members and provide internship opportunities for our students as well as mentoring for preparation of the competitive exams*. They also provide opportunities for pass out students to practice with them as junior advocates.
- The *alumni members who are associated with DLSA provide free legal advice* through our Legal Aid Clinic for needy citizens who require such services.

ALOSA becomes a great sources of new ideas and suggestions, which helps the organization to grow further. ALC has a provision for Alumni on its official website on which they can register themselves in alumni association as well as provide feedback and share their preference in which way they are willing to contribute to the college.

The organization started organizing special lectures on moot court and emphasis on court visits based on their suggestions during informal alumni meets. ALOSA have also organized academic excursions for students which may greatly benefit them.

During the alumni meet, distinguished alumni were honored by the college for their contribution.

File Description	Document
Paste link for additional information	View Document

Other Upload Files

1

[View Document](#)

5.4.2

Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Shri Ramkrishna Seva Mandal was established by Late Shri G.S. Patel by adopting the principle “*Devotion towards Humanity*” from Shri Ramkrishna Paramhans and his ardent disciple Swami Vivekananda.

Shri G.S. Patel was a Lawyer himself by profession and he was mentored by a renowned contributor Shri Bhaikaka (Founder of CVM). Anand Law College was established by him to provide an opportunity for the students from central Gujarat and rural areas around it, with the motto of ‘*Bahujan Hitay, Bahujan Sukhay*’.

The institute is affiliated with the S P University. Hence, it also aligns itself to the objectives and priorities of the University. The institute also adheres to the norms prescribed by the Bar Council of India.

The vision of ALC focuses on developing top-notch law professionals and to be a preeminent law college. The mission of the institute is to contribute towards nation building through capacity and character building among the students and scholars.

The **objectives of the management and college** is to develop a balanced and harmonious personality of legal professionals. The governance of the institution reflects the commitment of management and the **vision and mission of the college**. Teachers of the College, practicing advocates, members of Judiciary have been part of the Curriculum designing process. The IQAC, different committees, cells and departments are formed comprising of management member, admin staff, faculty member and students. This makes the decision making process more participative and decentralised. The aim of the college is creating a learning environment to produce lawyers, judges and professionals with highest calibre, with quality culture towards achieving academic excellence that has been valued by our stakeholders.

The IQAC collects and analyses feedback from different stakeholders which is then considered for the development of the future plan of action.

The institute takes several steps to fulfil its mission like:

- The education is delivered to the students through well qualified staff using various electronic methods.
- The institute has signed MoU with various colleges and universities to enhance quality of academic and professional education.

- The college conducts various programmes like Legal Literacy Camp, Moot Court Competitions, Court Visit etc. for practical knowledge of students regularly.
- The institute encourages students to participate in various extra-curricular and co-curricular activities for their holistic development.
- As a result of the collective efforts ALC has secured rank one of the top five law colleges as per GHRDC Law school survey.

The vision of the Institution emphasizes the role of law in the social context and its significance in moulding human civilization.

File Description	Document
Upload any additional information	View Document

6.1.2

The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The leadership of SRKSM and ALC IQAC play a significant role by exhibiting participative management. The major financial decisions and planning are pertaining to the working of the governing body. The resources are allocated as per the requirement and availability of the funds by top management of SRKSM by considering the inputs from the head of the institute and members of the governing body.

The financial powers are decentralized. All major expenses are done as per norms of the institute and with recommendation of IQAC of the College.

The IQAC, including the institute head cum convener implements the practices and processes with the help of faculty members and administrative staff members through various committees for different activities. A particular process or event is organised through distribution of responsibilities and participative decision making.

While organising the events, the duties are allotted and roles are decided before the commencement of event. The coordinators then channelize the efforts of all the members.

The Convenors of various committees are empowered in planning, policy making,

taking major decisions and implementation in the interest of the students and College. The committees formed comprise mix of members in terms of hierarchy and gender.

To consider a case, the classroom teaching and mentoring is a very good example. At the class room level, one of the teaching faculty members is designated as a Class Coordinator. The class co-coordinator is responsible for the academic needs of the students as well as guiding them for their future growth. The college has Student Mentoring System. Each mentor is allotted to a particular number of students, to which he/she provides mentorship as per the need of the students.

Considering another case study, ALC has one of the best practice as Moot Court Practice. The national moot court competition is one of the most important activities of significance. While organising this event, the IQAC including the principal conducts the meeting to allocate responsibilities and resources. All the employees can provide their suggestions and inputs while decision making. After the planning process, the faculty members, admin staff members and students as volunteers create a team effort to accomplish all the tasks in a coordinated manner.

In order to make efforts for continuous improvement in the teaching learning process, and overall development of the institute, the stakeholder feedback is taken every year. This feedback is collected through online/ offline mode. This feedback is considered as inputs for further decision making as well.

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional Strategic / Perspective plan is effectively deployed

Response:

ALC has broad plans for the future development through various academic and administrative bodies, department councils, student bodies. The Main aim of our institution is to pioneer the students in the field of laws education in our country.

ALC has identified various actions and activities to develop required skills with

practical approach to complement curriculum teaching learning. The strategic plan resembles the vision and mission of the institute. To develop top notch law professionals, the advocacy skills with practical approach must be given the prime importance

Skill Development for Developing Top Notch Law Professionals:

Activity	Action/Output
Certificate courses	The institute has started various certificate courses on topics like criminal trial procedure, civil procedure, contract drafting etc. for skill enhancement.
Court Visits	ALC organises regular court visits at district court. The students can get the understanding of court proceedings as well as various activities of DSLA. The high court visit and Supreme court visit were also organised whenever possible.
Moot Court Practice and Probono Activities and Legal Startup	ALC organizes moot court competitions to develop skills and encourage participative learning amongst students. The students also learn a practical subject as a part of the curriculum. We have initiated with probono and Legal Startup practices.
Internship	The Moot Court Practice and Internships are one of the most important practices which provide a practical exposure of real life job scenarios. In CBCS mode courses, the internship has been given more weightage, as the subject is included as a part of curriculum as a compulsory subject from the second year itself. The internships are to be completed with NGO, Industry/Company as well as Advocate/Court.
Guest Lectures and Seminars	Every year the College plans to invite recognized academicians, judges and other eminent people to provide workshops and training programmes for

	<p>students and teachers. The institute provide training to use various tools and application for law students by inviting guest/expert for the session.</p> <p>•In order to develop soft skills and life skills, the value added/add on programs are organised.</p> <p>The Conferences, seminars and workshops are conducted annually</p>
NSS Activities	The NSS unit was established a year ago, provides a unique opportunity for students to understand challenges of rural area on ground level

File Description	Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

ALC follows the policies and procedures through administrative setup as well as appointment and service rule by an organizational structure which is organizational setup.

Functioning of Institutional bodies through policies and administrative setup

As, the institute is managed by SRKSM, the organogram commences with SRKSM President. As it was registered as trust, the president holds the highest power of authority, who is followed by the Honorary Secretary and Governing body.

The Director and Principal exhibits the highest authority for the institute followed by IQAC coordinator & Five Years Integrated Courses Coordinator.

The IQAC includes the institutional head as well as coordinator and senior faculty members which initiates the framework of new policies, practices and development of procedures.

The teaching staff and nonteaching/administrative staff members are included in all the committees like Saptadhara activities, cells and other clubs.

The organogram also suggests that the teaching and non-teaching staff members work together hand to hand at various committees. The student council is also involved in feedback, participative work during organizing events/seminars or other programs.

Recruitment/Appointment Process:

The recruitment process is undertaken and initiated by the government body of SRKSM. The government body along with the heads of the institute decide the requirement of recruitment and advertisement is published through selected media.

After inviting the applications, the candidate is selected by the interview panel approved by the university and governing body. IQAC of college also deals with recruitment of teaching and non-teaching staff. The academic workload of staff is determined as per UGC Guidelines.

For the grant in aid posts the recruitment process is followed as per the rules prescribed by the Govt. of Gujarat.

The service rules and code of conduct are also approved by IQAC, which are adhered by the employees.

For GIA faculty members, the service book is maintained, which includes the records of service days as well as promotions and progressions.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3

Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**

3.Student Admission and Support**4.Examination****Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has effective welfare measures for teaching and non-teaching staff. Welfare measures taken towards the staff reflects on the output and selfless contribution towards tremendous growth of any Institution. The Institute provides various monetary and non-monetary benefits/facilities for professional and personal growth. Welfare measures for teaching and non-teaching staff include the following:

- **The college management with the support of the SRKSM ensures the institution adopts the professional development of the faculty following several policies.**
- **Increment is provided with salary at regular period.**
- **The college provides duty leaves to its faculty members for research purposes and Ph.D. studies. College also provides medical leaves and other health benefits to all teaching and non-teaching staff.**
- **Special training is organized for non-teaching staff members as per the requirement.**
- **Even If number of medical leaves exceeds the permitted leaves due to adverse health condition, the staff members are exempted from the practice of Leave without Pay.**

- **The institute also provide maternity leave to female faculty members.**
- **For the professional development, ALC subscribes to journals and periodicals to update their knowledge from time to time.**
- **The College also organizes seminars and workshops to enhance the knowledge of teachers.**
- **The Institute has made attempts to develop technologically and technically furnished infrastructure for non-teaching staff as well.**
- **The college management sanctions on duty leaves to the faculty for attending seminars and conferences to keep them updated on the recent advancements in their respective fields.**
- **At the commencement of every academic year the management arranges orientation programs for enhancing the quality and teaching.**
- **The welfare schemes of G.P.F. and ESI are available to staff members of GIA staff members. Maternity and paternity leaves are also granted as per rule.**
- **The college campus is equipped with good speed Wi-Fi. All the teaching and non-teaching and even students can use this facility.**
- **There is a mechanism to timely resolve staff complaint. A Staff Grievance Cell is constituted in the College headed by the principal. Any staff member can file Complaint with this Cell.**
- **All staff members are under umbrella of Group Insurance and premium is initiated by the College for the welfare of staff's family.**
- **The faculty members of the College organise various programs like recognition of Ph.D., GSET/NET qualification, Professional achievements and superannuation. It also holds functions to welcome newly joined staff members. Thus, the institute conducts various welfare measures for staff members.**

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years

Response: 76.28

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	13	08	12	14

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data Template)	View Document
Details of the teachers provided with financial support to attend conferences, workshops etc., during the last five years (Data Template)	View Document

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 3

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	04	02	01	02

File Description	Document
Upload any additional information	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4

Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 79.87

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	17	13	12	13

File Description	Document
Reports of the institution	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5

Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal System

The achievements of faculty members are monitored and maintained through performance appraisal system as per the guidelines of the Higher Education department Gov. of Gujarat and University Grants Commission as well as IQAC of

the institute.

Performance Appraisal System for Teaching Staff

Every year API form are filled by teaching staff and submitted to the Management. This is pertaining to the academic growth & contributions and considered during career advancement. The criteria of the judgment of the appraisal for teaching staff is based on the measures like teaching and research responsibilities, departmental and institutional responsibilities and judged by quality of research publications, self/peer review for overall performance and feedback from students. Various indicators relating to new teaching methods, contributions to course development, guidance rendered to research scholars, participation, and service to community are included.

The feedback is provided to the faculty members according to their performance every year.

The remuneration is paid to faculty members according to UGC/Govt. of Gujarat/SRKSM rules and regulations.

Performance Appraisal System for Non-Teaching Staff

The reports relating to performance of not-teaching staff including fourth class is made by the principal every year and filed in personal files of the concerned employee. This report includes personal data, brief summary of work handled, proficiency of work, new learning etc. This report is reviewed by the management.

The performance appraisal report is duly filled and assessed by the principal and the management in confidential. The management plays an active role in the performance appraisal of the staff. The management keeps a vigil on the professional behaviour and attitude of the members of the teaching as well as the non-teaching faculty. The appraisal of the principal of college is also carried out by the Management.

Following given are few of the decisions/initiatives undertaken by the college management:

- Motivate the teacher to carry out research projects.
- Organize training programmes and workshops for effectively utilizing the ICT resources.
- Organize programs to develop research aptitude among the entire college fraternity.

Encourage the non-teaching staff to learn new technology or method for improving their performance.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

The SRKSM Mandal has very transparent financial system in the institute for approving budget. The head of the institute and Honorary secretary of the SRKSM Mandal approve all expenses invoice/bills of the institute. The institute has a mechanism for internal assessment and external audit. We have our own internal assessment mechanism where all account books are maintained by the accountants as per the admissions and fee regulatory committee of the state and in addition to that the external auditor verifies all the account books once a year and provides inputs to incorporate the required changes as per the statutory requirements.

Internal Assessment has been done into two sections Grant in Aid by Mr. B. C. Gandhi, appointed by SRKSM. Every month assessment of Grant in Aid and Self finance is carried out by representative of SRKSM Mandal related to bills, Cash & bank Voucher and other.

The institutional accounts are audited regularly by external auditor Jayant Patel & Co. So far there have been no major findings /objections. When minor errors are pointed out by the audit team, immediate rectification steps are taken to avoid recurrence of such errors in future.

The institute regularly follows monthly Internal assessment & external financial audit system. Every financial year budget proposals are being submitted by the college to the governing body for their consideration and approval. The institutional accounts are audited regularly every year by an external Auditor.

File Description	Document
Upload any additional information	View Document

6.4.2

Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 1.1

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.80	00	0.3	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The mobilization of funds is obtained by fees collected from the students. The fees collected from five years integrated courses is the major source for the various expenditure. The expenditure is incurred based on the budget approved by the parent institution.

The institute has a fee structure of all the law courses which is predetermined and fees are collected accordingly for all the courses. The fee structure includes all the fees students need to pay for an academic year.

The fee structure and budget allocation are approved by Shri Ramkrishna Seva Mandal, which is a parent organization for an institution.

Almost all the expenditure of the institution is fulfilled from the fees paid by the

students.

The institution receives fees from students from five years integrated self-finance courses as well as LLB and LLM grant in aid courses. The tuition fees paid by grant in aid courses students are transferred to the account of government authorities. The exam fees paid by the students are transferred to the university bank account.

The fees received from five years integrated law courses is used for all the major expenditures.

Utilization of Resources

- **The College has a Governing Body, Planning and Purchase Committee which help in the preparation, division, allocation and utilization of funds.**
- **All the funds received are deposited in the bank account of the institute. The funds which are to be transferred to other parties are also provided to the account of respective parties.**
- **The fees received in terms of funds for the college is used for the following areas of expenses:**

1. **Salaries to teaching and non-teaching staff members**
2. **Ad hoc staff payments**
3. **Electricity Bills**
4. **Maintenance and Repairing work of infrastructure**
5. **Organising Events/Conferences/ Guest Lectures**
6. **Extra curricular Activities/competitions**
7. **Library Expenses**
8. **To support Moot Court Activities/ Court or Industry Visit**

- **Grants received to conduct a particular event are used for the expenditure in organizing the event and related expenses**
- **The institute collects a token fee amount from participants during selective national/international conference/ workshops/ certificate program which is used for the expenditure of events as well as other welfare expenditure.**
- **The purchase of new books, journals as well as software upgradation for the**

library is conducted from the fees received from students.

- **National and International Conferences, Guest lectures, High Court/Supreme Court visit, industrial visits are organized for students.**
- **All purchase transactions are supported by the vouchers.**
- **Only authorized persons by management can operate the transactions through the bank.**
- **The accounts are done by Tally Software, so all the entries can be monitored by authorities.**

For all the financial transactions, the purchase committee makes a decision with the permission from the Principal of the College.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Anand Law College through the combined efforts of IQAC and the governing body has developed conscious and consistent growth and enhancement.

The Internal Quality Assurance Cell has contributed significantly to quality enhancement and assurance. With this proactive approach, IQAC cell has designed a perspective plan encompassing all the stakeholders (students, faculties, management, administrative personnel, and alumni) associated with the college.

At Anand Law College,

The IQAC functions following the guidelines issued by the UGC and State Government in a timely manner.

a. It reinforces the existing programs by increasing the flexibility to comprehend the curriculum and learn its practical implications as per requirements of the BCI and

the legal world.

b. To appoint faculties with knowledge and experience against the vacant posts on a timely basis.

c. To introduce and utilize emerging technologies for the overall development of faculty members and students and also to enhance learning outcomes.

d. To increase the productivity of the faculty members by encouraging them to attend faculty development programs, publish research papers, participate in seminars, symposiums, webinars, etc.

e. To oversee all committees and monitor all the academic and administrative activities of the college.

IQAC has taken many initiatives for quality enhancement such as:

a. Conduction of national seminars, symposiums, workshops on various themes

b. Organised Add on and certificate courses and National as well as Intra moot court competition for skill development

c. Has overseen the eco planet club activities and formulated policies regarding green initiatives

d. The IQAC has taken initiatives towards library digitalization by way of Manupatra, AIR, NList, LawSuit, SCC online software and other e-resources installation in the college.

e. IQAC has encouraged infrastructural growth, enrichment of a library, building renovation, setup of a separate administrative department, and an increase in the number of classrooms for new courses during the last 5 years.

f. The covid-19 pandemic has had a staggering impact on almost every aspect of our lives. The world of education has also witnessed a phase of transformation from offline to online. Starting in April 2020, this sequence of events has led to an unanticipated and widespread adoption of alternative teaching methods. Hence to sync with the need of the hour, the IQAC of the college had started and ensured smooth and proper conduction of online classes, sharing study material in both English, Hindi, and Gujarati. The college ensured classes through google meet, shared recorded lectures, etc.

6. The IQAC initiative helped in increasing flexibility in learning. The IQAC of the college ensured the timely conduction of examinations both by online and offline mode (both for the UG and PG courses).

File Description	Document
Upload any additional information	View Document

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The institution reviews its teaching-learning process, structures, and methodologies of operations and learning outcomes at periodic intervals through the IQAC setup norms and records the incremental improvement in various activities.

Proper planning of academic and administrative activities at the beginning of each academic year through the college calendar is formulated. This information is disseminated to the students, faculties, and all the stakeholders of the college through WhatsApp groups, college websites, and noticeboards.

The institute adheres to the BoS of university for curriculum implementation. The syllabus is being revised every year to implement CBCS mode of system and the institute is also preparing itself to adopt NEP guidelines for updating the curriculum as per new requirements. The IQAC provides suggestions and feedback with the help of faculty members and industry experts before the final approval by BoS.

The COs, POs and PSOs are also implemented through ICT guidelines. The IQAC maintains the quality through below mentioned criteria:

- Feedback collected and analyzed and action taken for to development of the organization
- Library Updating and Enhancement for teaching learning Process and also enhancement of library resources.
- Linkages have been established with the intention for experiential learning of our students like internship and research related work where they get the training.

- **Institute is well aware about shaping the future of students as well as all alumni and for that classes for competitive exams like NET, SET, GPSC, AIBE exam, PSI classes are offered by the institute on regular basis for career guidance of all the students and alumni.**
- **Students are apprised of the timetable, program structure, syllabus, internal examination schedule, etc.**
- **With the span of time it is necessary to upgrade the education and knowledge delivering mode and for that in the institute various classes are set up with projector facilities and it is also made compulsory for every student to give presentation through PPT mode Online admission and fee collection and Online regular classes by different modes like Google Classroom, Google meet. Enhanced usage of ICT and e-resources, Wi-Fi-enabled campus.**
- **The teaching-learning process is reviewed and improvements implemented based on IQAC recommendations.**
- **Initiatives for Promoting Research among Students and Faculty Members.**
- **New Methods for Continuous Internal Evaluation For Continuous Internal Evaluation, the Faculty members have been suggested to implement various approaches like Case Study, Research Project, Assignment, Presentation, Book Review etc. in the classroom.**
- **Website revamped**
- **Rainwater harvesting facility**
- **Faculty participation in orientation and refresher programs**
- **Sensitizing and involving the students in environmental consciousness**
- **Smooth and fair conduction of examination process. Results declared as per the guidelines laid down by the parent university.**
- **Student- centric activities with immediate grievance redressal mechanism.**
- **Monitored discipline and attendance**
- **Regular conduction of seminars, workshops, and field visits for the students.**
- **Clean and green campus**
- **Inculcating and facilitating social responsibility through regular conduction of Legal Aid programs, blood donation camps, cleanliness drive, etc.**

File Description	Document
Upload any additional information	View Document

6.5.3

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.Academic and Administrative Audit**
- 5.Disability/gender/diversity audit**
- 6.Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. Any 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution(Data Template)	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.

Response:

The institution has initiated several measures and undertaken activities to promote constitutional values and equity in the following manner.

Safety and Security	
Health and Hygiene	First Aid: Maintenance of a first Aid box by community service club.
	Washroom: Separate washrooms for boys and girls. Separate washrooms for teaching and non-teaching staff are available. Also we have Separate Girls washroom along with common room by which we maintain their hygiene and privacy concern.
Security	Surveillance: The entire college campus has been covered under CCTV surveillance.
	Gate Entry: Possess Dual exit gate
	Identity cards: Identity cards are issued to all students, teachers and non-teaching staff.
	Parking: Facility of parking for students and staff and Centralised parking for VIP guest.
	Anti-Sexual Harassment Cell: The college has rendered awareness

	regarding POSH and Women's rights and support to girl students through this cell.	
Counselling		
Academic Counselling	<p>During admission process, a rigorous academic counselling activities are undertaken, in order to facilitate parents and students from various backgrounds.</p> <p>The students have been guided to make decision on admission in BALLB and BALLB courses also we conduct academic counselling for HSC students at near by schools.</p> <p>The career counselling is also offered with the same as per the requirement.</p>	
Career Counselling	<p>We conduct the career counseling programme.</p> <p>We conduct orientation programme for new students and career counselling is provided during the same time. All the mentors also provide career counselling to students whenever required.</p> <p>Various career counselling programs are conducted for different careers during academic sessions by CS Vadodara Chapter etc.</p>	
Personal Mentoring	<p>A class coordinator is appointed for personal mentoring of each and every student of the class</p> <p>Each class coordinator helps student identify his strength and weakness and use them to achieve their goals. They counsel students for personal, emotional, social or academic problems and provide best possible guidance and help students in decision making.</p>	

Common Rooms:		
Common Rooms	The institution has boys' common and girls' common rooms, in which the necessary requirements like beds, first aid kit and cupboard and mirrors are available.	
Sanitary Vending Machine:	<p>The college has installed Napkin Destroyer and vending machine for disposing sanitary napkins.</p> <p>It destroys the used napkins and prevents pollution and diseases arising out of used napkins.</p>	
Any other relevant information	<p>Suggestion Box: Suggestion box for the students is available at each floor.</p> <p>Apart from it, the institution conducts several programs to sensitise students and employees as well as academicians community. Legal Awareness programs are organised for women and vulnerable section every year. The institution organizes national seminar every year, in order to celebrate National Women's Day. The institution has conducted programs in collaboration with National Commission of Women for capacity building. The annual gender sensitization plan has been prepared in order to execute the measures for gender equity.</p>	

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Sanitary Napkin dispenser and incinerator e. Day care center for young children f. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5.Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**

Response:

Solid Waste Management

- **Dustbins for collection and Segregation: Dustbins are available for removal of**

general dust and garbage at a nearby distance place in the college campus for disposing the waste material. The dry waste and wet waste are collected separately through dustbins of higher capacity in different color combination.

- **Campus & Classrooms:** Campus and class rooms are cleaned on everyday basis
- **Floor Cleaning:** Each peon is assigned the duty on each floor for floor cleaning and class-room cleaning.
- **Disposal of Waste:** Anand Nagarpalika (municipality) has a provision and practice of collection of solid waste from the institute on regular basis through their sanitation department & vehicle.

Liquid Waste Management

- **All tanks are cleaned periodically as per the requirement.**
- **The institute has an appropriate drainage system for disposing the water wastage.**

E-waste Management

- **The institution has signed an MOU with an E waste management Company, Eximo Recycling Pvt. Ltd., which is registered with Government authorized bodies like GPCB and CPCB.**
- **The E waste is collected by the firm and recycled at their facility by extracting metals from used CPUs, keyboards, Monitors, printer, UPS, old CFLs and other E waste circuits for minimizing the hazardous waste generation. The MOU will help ALC to dispose E waste safely in future as well.**

Apart from this, other practices are followed as below.

- **The cartridges of printers are refilled on regular bases.**
- **Some equipment are reused after services and slight modification like printers, PCs and other repairable electronics etc.**

During events and competitions, We felicitate the guests with plants instead of bouquets. The institute has created a green campus policy and the plastic waste is minimized during regular operations.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4**Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5**Green campus initiatives include:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6

Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Institutional data in prescribed format (Data Template)	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7

The Institution has friendly, barrier free environment

- Built environment with ramps/lifts for easy access to classrooms.***
- Divyangjan friendly washrooms***
- Signage including tactile path, lights, display boards and signposts***

- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document

7.1.8

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

We The Anand Law College and our renown trust Shri Ram Krishna Seva Mandal firmly believes in the prepositions of “*Bahujan Hitaye Bahujan Sukhaye*” and “*Devotion towards humanity*”. The Institute with its trust is always working in the direction of contribution towards upliftment of society through initiating and participating in social, cultural and charitable activities. We have enrolled students from all the regions irrespective of their religious, cultural and regional backgrounds.

We do strongly believe in the concept of unity in diversity. Thus, it encourages to bring different culture together by conducting various activities relating to regional, linguistic, communal, socioeconomic and other diversities for a positive and harmonious environment for the institute which will inculcate all the students and employees.

Our institution has taken lead in the direction of imparting unity was provided by the institution named *Jashna-e-Hindustani Libas (Fashion show), Vibhinta me Ekta Rango Ki (Rangoli), Swad-e-Hindustan (food stall) in the aegis of Azadi Ka Amrit Mahotsav* where students have exhibited food, clothes and arts of diverse cultures and communities.

We embrace and respect different cultures and religions so to teach culture and the religious significance our students, our institute has always organized “*Sharad Navratri*” where the students play Gujarat’s famous dance form known as Garba by wearing the Gujarati attire called Chaniya choli/keedia dhoti.

Our Institution from time to time has organised *Blood Donation Camps* through which students can learn to have compassion for fellow human beings and to enhance their socio-economic values.

Other than this, we also organise *Thalassemia Check-up Camps*, through which we can prevent blood disorder by yearly check-up which usually passes from parents to next generation and it can also help in being pre-alert.

In our Institute we have *SC/ST cell* which specifically works for the students belonging to Schedule caste/Schedule tribes. The motto of the cell is to spread awareness to the students who are coming from rural areas regarding various welfare activities, schemes and policies granted to them by governmental and non-governmental organisations.

We also organise *English Courses* through which student's foundation in English language including reading, listening, speaking, writing, grammar, and vocabulary skills become effective and in return this may help to students coming from diverse linguistic backgrounds.

In this way, Institutional activities and programmes create positive impact on the society in providing an *Inclusive Environment*.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Anand Law College being an institute for legal education in the country was established with the intention of advancing the goals outlined in the Indian Constitution. Anand Law College has always believed in inculcating value education to the students and employees. Anand Law college being a part of legal fraternity, feels that it is our duty to spread the awareness on Constitutional Obligations, Human Rights, responsibility of Citizens to the students, teachers and we try to help

the society. Being a law college Constitution Law is already a part of our curriculum for all the courses. Anand Law College from time to time has organized various expert sessions on various rights directly or indirectly associated with Constitution and Human Rights we also celebrate Human Rights Day, Consumer awareness programs, Traffic Rules etc.

Sensitization and Awareness are spread through various events/webinars which are directly or indirectly associated with Indian Constitution such as:

- **Constitution:** College has organized programs on the awareness of Constitution and rights arise from constitution.
- **Human Rights:** Every year our college celebrates Human Rights Day organizes programs related to Human Rights.
- **Legal Aid, NSS and other Extension Activities:** Several professional activities are conducted under the banner of Legal Aid, NSS, Red Cross Society etc. for development of Social aptitude. ALC has adopted villages under Free Legal Aid Cell to serve the Society by conducting legal Aid Camps.
- **Women and Children Oriented Programs:** Women's day is celebrated to imbibe respect for women and empower the women of tomorrow for the benefit of the society. The institute has also organized various women oriented National and International Seminars, Conferences, self defence programs, Health and Hygiene, Personality Development program for UG/PG female Students in association with NCW etc. We have organized expert sessions on child labour in association with Shaishav Child Rights (NGO) and on Child Abuse in association with CRY NGO.
- **Environment and Eco-system:** ALC have done various awareness program on environment and has also taken such as Swachh Bharat Abhiyan, Tree Plantation, Awareness Program etc.
- **Programs under SC/ST Cell:** Under this cell we organized webinar on "Forest Right Act and Status of Tribes" in association with Think India and Tribal Rights Forum

Anand Law College has also from time to time has organized various others awareness programs such as Consumer Awareness Programs to make them aware of their rights as consumers, awareness program on "*Traffic Rules*" so that they to create awareness about pollution and risk of accidents.

File Description	Document
Link for any other relevant information	View Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11

Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

To make the students conscious about the contribution towards social, cultural, national and educational aspects, many national, international commemorative days, events and festivals are celebrated every year. Independence day on 15th August , Republic day on 26th January, Teachers' day on 5th September, International Yoga day on 21st June, International Women's day on 8th March, World environment day on 5th June, Hindi Day on 14th September, The Constitution Day on 26th

November, World Consumer Rights Day on 15th March, Human Rights Day on 10th December, Gandhi Jayanti on 2nd October, etc are celebrated with enthusiasm by all the Student council members, NSS volunteers, students and staff members of the institution.

At institutional level, various days are celebrated by students and staff as apart of Learn and Fun Week in which group day, traditional day, Green day etc. are celebrated as a part of cultural activities. Students and staffs also organize Food stall in which students learn to earn with fun. Birthdays of staff are also celebrated by wishing them birthday wishes and cake celebration.

National Holiday	Independence Day and Republic Day are celebrated every year without compromise in the trust with the sibling institutes.
International Women Day	International Women Day is celebrated on 8th March every year by conduction National Seminar or Conference on Women Empowerment.
Sardar Vallabhbhai Patel Jayanti	Every year, Sardar Vallabhbhai Patel Jayanti is celebrated on 31st October when we arrange the Expert Session about his life and contribution to the nation.
Teacher's Day	Birthday of Dr.Sarvapalli Radhakrishnan is celebrated as Teachers' Day every year. The students become the teacher in celebration of the teacher's day. All the participants are awarded with the certificates as encouragement.
International Human Rights Day	The institute has celebrated international human rights day through the active participation of students by spreading awareness amongst school students, on basic human rights.
Constitutional Personalities	Poster competition, Essay Competition and elocution competitions are conducted on the birth anniversaries of the great Indian Personalities and winners are honoured with certificates.

Patriotism	We conduct Patriotic Song Competition regularly on occasion of Independence day (15th August). We have also celebrated Aazadi Ka Amrut Mahotsav. We also conduct guest lectures on the great Indian Personalities and inspire the Students to be patriotic.
Navratri Festival	Every year, as a part of cultural activities, we conduct Navratri celebration for students and staff members.
World Consumer Rights Day	World Consumer Rights Day is celebrated on 15th March to spread awareness about Consumer Rights.
International Yoga Day	Every year, we celebrate International Yoga Day on 21st June to spread awareness of Importance of Yoga in today's world.
World Environment Day	We celebrate World Environment Day on 5th June in which we focus on plantation and awareness about environment protection. We have also adopted 2 villages for plantation activity.
Shri Ram Krishna Paramhans Jayanti	On occasion of birth anniversary of Shri Ram Krishna Paramhans, Anand Law College organized the online guest session by inviting Swami Nikhileshwaranandaji

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

The best practices successfully implemented by the Institution

Best Practice- 1

1. Title of the Practice

Empowering Society through Legal-Aid

2. Objectives of the Practice

- To create an impactful practice in order to fulfill the vision of SRKSM
- To empower the community by providing free and accessible legal assistance
- To provide equal opportunities to the weaker sections of the society in terms of accessibility to justice
- To provide a training platform and hands-on learning experience to students
- To create a collaborative environment with other stakeholders like DLSA in order to make collective and effective efforts for ease of justice
- To sensitize the students and faculty members towards societal challenges through various activities

3. The Context

In order to adhere to spirit of the constitution of India, the provision of offering legal help to the poor, weak and illiterate was created under section 12 of the Legal Service Authority Act, 1987.

Shri Ramkrishna Seva Mandal has a vision of “????? ????? ????? ????? ?”, which imbibes the spirit of selfless service in the processes of institution. As the spirit of selfless service is cultivated through NSS unit, the same spirit is extended for legal profession through legal aid services and activities of the institution.

Putting everything together, there lies a great opportunity to include all the stakeholders of legal fraternity in creating a strong, positive impact in the lives of marginalized or the weaker section of the society or those who don't have the access of legal assistance for any reason. As the District Legal Services Authority of Anand district court has been actively engaged with local community thorough its outreach programs, ALC decided to capitalize on the opportunities available in the local ecosystem.

4. The Practice

Anand Law College has focused upon establishing a practice of Legal aid services through different means and activities since many years and convert it into the best practice of the institution. There are several initiatives which have been considered under the same.

1. **Free Legal Aid Clinic:** ALC has collaborated with DLSA, Anand for providing legal assistance to needy people. To practise this, the advocates are sent by DLSA every week for a specific time duration at the institution legal aid clinic and offer assistance and counselling services to the clients/people who might be seeking help. The faculty members and students included in committee also provide guidance to clients. The legal aid is also provided through online mode if required.
2. **Legal Literacy Program:** The LAC has conducted legal literacy programs in collaboration with DLSA, PLVs, various government departments, and advocates work together in association with district court advocates in various camps and activities in rural areas to spread legal awareness.
 - **Para legal Volunteers:** The DSLA organize various campaigns in rural areas with the help of PLV students for various awareness purposes
 - The seminars and webinars on legal literacy and change in acts are conducted for vulnerable group like women. The institute also organize the guest lectures and the volunteers students along with teachers organize legal awareness program, Nukkad natak etc.
1. **Village Adoption:** ALC has adopted the village 'Mogar' in order to conduct the legal aid activities in a focused way.
2. **Symposium:** LAC of ALC organized a symposium in a collaborative manner on Interlinking of Legal Service Committee, Legal Aid Clinics, and Legal Service Authority with an aim to connect the need of free legal aid and the authority at state level.
3. **Legal Literacy in NSS Camp:** The NSS volunteers during annual ten days camp organize role play, nukkad natak and awareness rally on various social and legal issues.
4. **MOU with NGOs:** ALC have signed MoU with local NGOs to work effectively at grassroot level. Institutions have signed MoU with Madhuvan Foundation, Jagrut Mahila Sangathan, Noble Hands Foundation in Anand to get affiliated with field activities.
5. **Online Capacity Building Program on Legal Aid and Affiliated laws:** ALC organized the 10-Day Online Capacity Building Program on "Legal Aid and Affiliated Laws" in association with Pro-Bono India and Law Teachers India in Gujarati language for higher effectiveness and best output.
6. **Other initiative:** The certificate course has been commenced on Legal aid.

5. Evidence of Success

Some of the examples and success evidences of the practice have been explained here.

- a) More than 150 students were benefitted through a legal awareness program conducted at a school and college level during a single program.
- b) The institute received the first prize for the best practice in Legal aid at State Level Legal Aid

Symposium, GNLU in the year of 2023.

c) Earlier, the institute participated in the Annual Legal aid Forum on Legal aid Services in India at GNLU and presented the activities of LAC.

d) Free Legal Aid Beneficiaries:

		Year				
		2018-19	2019-20	2020-21	2021-22	2022-23
No.	of	09	11	13	37	45
Beneficiaries						

Types of Cases Received: Matrimonial Cases, Property Cases, Revenue Matters, Divorce Petition, Child Custody under Hindu Marriage Act, Domestic Violence, and Negotiable Instrument Act

e) The number of students who have registered as PLVs at district court and their participation in various campaigns is increased.

f) The LAC organized a live client counselling competition as a new initiative, in which the faculty members and advocates assisted and assessed the participants, while providing legal advice to needy clients. More than 11 clients were present and they benefited in that process.

g) LAC has focused on increasing the participation of students in Lok Adalat and Gram Sabha in the current as well as upcoming years.

6. Problems Encountered and Resources Required

-The institute face many challenges while executing the mentioned practice. Many female students from five years integrated courses travel from rural areas as well as nearby towns and cities to Anand. It is difficult to convince them to stay after college hours or participate regularly as a PLV volunteer.

- However, the district court and DLSA supports LAC by providing advocates and remuneration to them who engage in Free Legal Aid Clinic, there are many other activities for which financial resources are a major constraint. There is no provision of Legal Aid grant and all the efforts and resources are to be organized by the institute itself.

- Many times, the clients or beneficiaries do not adhere to the time slot provided by LAC for guidance.

-The institute require many human resources as well as financial resources in order to organize symposium or a training program on legal literacy.

Notes (optional)

In the current year and in upcoming year, the LAC is looking forward to enhance the participation of students at greater level in legal Literacy activities. The final year students of five years law courses have been engaged in the legal literacy activities for certain hours in mandatory manner.

Best Practice: 02**1. Title of the Practice**

Moot Court Practice

2. Objectives of the Practice

- To create topnotch law professionals, moot court competition provides an opportunity to build the required skill level amongst students for advocacy practice
- To create an opportunity for students to learn various aspects of the potential challenges to be faced in law profession.
- To make students familiar with the proceedings and culture of the real courtrooms.
- To enhance their drafting skills as well as legal research skills
- To help students enhancing their ability to act with spontaneity and use their presence of mind
- To build the confidence to communicate and convince the respective judges
- To provide an opportunity for students to learn and study all the required laws from the book as well as getting practical insights from practicing advocates/judges.
- To involve experiencing learning, participative learning and problem solving methodologies through the practice

3. The Context

A moot court is a replica of real court proceedings. The purpose of moot court practice is to make students aware of the court proceedings related to disputes between parties. The proceedings in a moot court mirror real-life court proceedings.

Research indicates that many law students develop negative perception about law profession either during school time or college study. Irrespective of the reason behind the same, it is important to create a positive perception of the legal profession in students' minds. Moot Court competition provides an opportunity for institute where the students can experience the prestige and significance of their profession. The students (viewers or participants) can learn courtroom tactics from other participants and also able to understand the role of judges in judiciary system.

The purpose of the activity is to help law students understand how real courts work and how their code of conduct, the importance of dress code and the use of formal language work. Law is not static but dynamic in nature. Therefore, our college endeavors to provide opportunity to law students to learn and identify different issues through this practice. The moot court subject as a part of curriculum also

facilitates above objectives.

4. The Practice

-The institute has a subject of Moot Court Exercise as a part of curriculum for all the UG courses. The students are taught about real courtroom practice in which, they are assigned the tasks of courtroom proceedings, the roles of advocates of opposite parties and faculty member plays a role of a judge to facilitate them.

ALC has a dedicated Moot Court Room for the practice. It is used to conduct moot court subject sessions, guest lectures for moot court practice as well as moot court competitions.

Moot Court Subject:

The 'Moot Court Practice and Internship' subject is being taught as a part of syllabus of the final year UG students. The students are shared a moot problem and the solution is found out by both the sides as applicants and respondents. The Moot Court Room is also used for the conduction of the practical sessions by faculty members as well as guest session.

Moot Court Competitions:

Anand Law College has long practice of organizing moot court competitions, both at college level (intra moot court competition) and national level moot court competition since long.

ALC encourages students to take part in intra moot court competitions, in which every year many students participate enthusiastically. The students are encouraged to participate in national moot court competition at other institutions as well.

As the team of moot court generally comprises of 3 students (2 mooters and 1 researcher), it helps them to work in a team and enhance their performance. It also leads to know their pros and cons and work on their weak points. It helps students to engage and understand legal issues, analyze legal topics and work on its research, learn to work in teams and learn from their teammates, show their lawyering skills and legal skills, improve their confidence and speaking skills and develop debating skills.

Each Year, an intra-moot court competition as well as national moot court competitions are organized, where entire team of teaching staff and nonteaching staff with a team of students as volunteers work together to create the best learning experience for the participants.

Eminent advocates and practicing lawyers are invited as a judge at different levels of competitions. For National Level competitions, sitting judge from high court as well as other practicing district court judges as well as advocates were invited.

The inputs and guidance provided by them may prove very useful for students in their future endeavors.

5. Evidence of Success

The institute has organized following national and intra level competitions:

- 5th Online National Moot Court Competition on 27th March, 2022
- Intra Moot Court Competition on 11-12 February, 2022
- 4th Online National Moot Court Competition on 27-28 February, 2021
- Online Intra Moot Court Competition on 8-9 February, 2021
- 3rd National Moot Court Competition on 22-23 February, 2020
- Intra Moot Court Competition on 7 September, 2019
- Intra Moot Court Competition on 11th October, 2017

ALC has received an excellent feedback from participants of national competitions regarding the overall experience. The students were able to receive an outstanding experience for very low amount of fees, especially for offline competition.

With the support of college, our students have also participated in other college's national moot court competitions as well.

6. Problems Encountered and Resources Required

- The budget required for organizing an offline event is a significant challenge for the institute.
- The institute has operated with minimum amount of funds. The challenge is to acquire an additional funds through other sponsorships.
- It becomes challenging for students to convince them to participate, especially in English language. In this process, students need to develop and apply the highest level of skills. ALC also allows participation in Gujarati language during intra moot court competitions in order to support their need of using native language. They face difficulties in devoting time to moot court practice due to other academic activities.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Anand Law College has been managed by an organization, named as Shri Ramkrishna Seva Mandal (SRKSM), which was founded by adopting the principle of Shri Ramkrishna Paramhans and his ardent disciple Swami Vivekananda – ‘Devotion towards Humanity’. The founder- Late Shri G. S. Patel extended his vision to his occupation as a lawyer and established ‘Anand Law College’ with an ideal of ‘Bahujan Hitay, Bahujan Sukhay’ and to provide legal education to the rural area students around Anand district as well.

The distinctiveness of this institution is reflected accordingly with high degree of compassion in various practices, activities and programs conducted throughout a year.

Student Welfare:

- The institution has the students from very diverse backgrounds and geographical locations. The students, who get admission at the institution have been from rural, small towns as well as urban areas of the state of Gujarat and from other states. Hence, the faculty members and administrative staff members are highly sensitized with regards for students, to help them make an ideal decision during admission process. The students and parents are provided with academic counselling (Especially for BA LLB and BBA LLB courses) as per their requirement and awareness level, irrespective of their social, linguistic or economic background during admission process.
- The institution has prioritized to adopt a high level of service orientation and help the stakeholders by various means with best of its capacity.
- The fees structure for the students have been formalized in such a way that the students from weaker economic background or socially backward section can adapt to the same and complete the payments.
- In order to support the students and their families financially, the institution has adopted highly flexible approach in terms of fees collection. During pandemic period, considering the big picture of economic situation in our country, the institution also avoided the long awaited hike in fees, so that students can afford the necessary expenses. The students who requested for

late payment of fees or could not make a necessary and sufficient payment due to their financial condition, during the commencement of the new session were also allowed to get benefited and continue their studies.

- Apart from this approach, the college ensures the scholarships benefits provided by government reaches to the students of backward or marginalized section effectively, who are eligible for this benefit. On the specific request, the institute has also attempted to acquire sponsorship in order to waive off the academic fees of a student.
- In order to provide an opportunity of holistic development, the institution has introduced certificate courses which have been either available free of cost or at a very affordable and small token amount of fees on different skills.

The institution has been inviting several guest faculty members or eminent speakers to deliver their lecture or skill based session on the subjects of Legal procedures, Research, management, English Language and many other topics.

- In order to develop emotional and spiritual intelligence, the institution has invited speakers from the organizations like Ramakrishna Mission Vivekananda Memorial and ISKCON in order to inspire students from the life of Swami Vivekananda and Bhagavad Geeta.
- Over past several decades, Anand Law College has deeply embodied the principle of ‘salus populi est suprema lex’ (welfare of the people is the supreme law) and always nurtured the idea of public service. College has always strived to develop legal professionals with commitment towards the society.

Free Legal Aid Services:

- The institution has always believed in fostering social values by envisioning new horizons. In collaboration with District Legal Services Authority, Anand District Court, it has set up one of its distinct “free legal aid clinic” at the campus, where free legal advice and counseling from senior advocates and faculty members are available for all citizens. The students of institute have enrolled with DSLA as ‘Para legal Volunteers’ who help the authorities for various activates and awareness campaigns for a social cause.

During Covid Period:

- **During the pandemic situation, the institution undertook the initiative of education through webinars and online mode of platforms at the very earlier stages in order to continue the teaching learning practice. The institute facilitated the students with the help of digital platforms like Google Meet, Microsoft Teams, Google Classroom, Zoom meetings and other such platforms.**
- **SRKSM organized a free vaccination camp, which was beneficial for the people who needed them as well as for staff members. The staff members also collectively provided donation to the CM relief fund during the same period.**
- **As a result of the continuous efforts of the institution with a high level of compassion and service orientation, the institute achieved higher rate of enrollment in BA LLB and BBA LLB courses from the time of pandemic period.**

Community Service & Outreach Activities:

- **ALC has signed MOUs with various NGOs and to engage with communities and create awareness for environmental protection like Plantation at Old Age Home, Rally against Plastic use, Plant Donation etc.**
- **The institution has been organizing national and international seminars/webinars, moot court competitions as well as, various cultural activities, awareness programs and competitions in order to provide opportunities for multidimensional growth. Due to this role of a facilitator of the institution, there are many alumni who have been practicing as eminent advocates, judges, academicians, government officers etc. The BA LLB student of the college was selected for the first time from the state of Gujarat, as a Judge Advocate General in Indian Army in the year of 2021.**

Role of NSS Unit:

- **In order to ignite the ideals of selfless service amongst the students, the institution has established the NSS unit, through which various social activities are conducted with the help of student volunteers including annual camp.**

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

We agree with Steve Jobs, when he says, " *The only way to do great work is to love what you do.*" We, at Anand Law College provide the education with passion, we love our students, faculty members and have developed an environment which fosters the feeling of a united family. We believe in the philosophy that students grow and prosper more when they are given an environment with positive energy and we always strive to cultivate and proposer this positive energy within ourselves and our institution. The college has established a unique support system for students who participate in outside competitions, seminars and conferences whereby they are granted special leaves and financial support to ease their participation. The students who need special attention and counseling along with extra help apart from the lecture hours are specifically identified by the college faculty and all due need and attention is given to them in the form of extra teaching hours, counseling services along with personal guidance which is received from one particular faculty member. We also have a well-established student grievance system both at the college as well at university level which is transparent. ALC has a *zero tolerance for ragging* of students and accordingly has incorporated anti-ragging committee and a Women's Cell that is dedicated to providing students a *stress- and hassle-free environment for learning*.

Concluding Remarks :

We strictly adhere to the principles enshrined under Convention on the Elimination of all Forms of Discrimination against Women (CEDAW) which help in enlightening the students about women discrimination in India. We have laid special emphasis on this particular topic as we believe we have a special responsibility as a law college to enlighten our students about the gender issues that have occupied the limelight of this century for long and need to be addressed immediately. ALC has its own legal aid cell which provides free legal aid to the needy people regularly. There are a set of extension activities that the college indulges in which includes NSS, legal literacy camps in the villages, women empowerment rally, visits to old age home, organizing mediation programs along with compulsory internships with Non-Government Organizations (NGOs) and also partnered with others organizations.

Thus, ALC is committed to and is continuously empowering its students to contribute to National Development by providing them with the needed environment, motivation, skills and knowledge. The college has also carved them into a competent professional to pursue their dreams while feeling responsible to the society and be a good and responsible citizen of the country.

