

ANAND LAW COLLEGE AN AUTONOMOUS INSTITUTION (Affiliated to Sardar Patel University Approved by Bar Council of India NAAC Accredited with B++ Grade)	
	NCC
Academic Year	2025–2026
File Number	ARC/2025-26/
Date of Initiation	29/07/2025
Maintained By:	Name: Dr. Ranvirsinh M Mahida
Designation	Assistant Professor
Contact	ranvirsinh9999@gmail.com
Internal Audit Responsibility	Name: Mr./Ms.
Meeting Chaired By	Dr.Rekha Kumari Singh , IQAC Co-ordinator
Recorded By	Dr. Ranvirsinh M Mahida

1. Maintained By:

Maintained By:	Name: Dr. Ranvirsinh M Mahida
Designation	Assistant Professor
Contact	ranvirsinh9999@gmail.com
Internal Audit Responsibility	
Meeting Chaired By	Dr.Rekha Kumari Singh , IQAC Co-ordinator
Recorded By	Dr. Ranvirsinh M Mahida

2. Internal Audit Responsibility

Internal Audit Responsibility	
Scope	Academic & Documentation Audit
Audit Frequency	Three Months
First Audit	
Second Audit	
Third Audit	

3. External Audit Responsibility:

Committee/Individual:	
Designation: Scope:	
Audit Frequency:	Annual

ACADEMIC YEAR: 2025-26

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NCC

Meeting Agenda

Date	29/07/25
Time	3:00 PM
Venue	IQAC office
Meeting Type	Special
Meeting Chaired By	Dr.RekhaKumari Singh,IQAC Co-Coordinator
Recorded By	Dr. Ranvirsinh M Mahida, Assistant Professor

Agenda Items:

Sr. No	Agenda Point	Presenter / Responsible Person	Time Allotted
1	Welcome & Opening Remarks	Cell Co-ordinator	5 min
2	Introduction of Members	Cell Co-Ordinator	5 min
3	Enrolment of Students	Cell Co-Ordinator	5 min
4	Orientation program for NCC	Cell Co-Ordinator	5 min
5	Refreshment for cadets	Cell Co-Ordinator	5 min
6	Allocation of Ground for Parade	Cell Co-Ordinator	5 min
7	Closing & Vote of Thanks	Cell Co-Ordinator	5 min

Dr. Rekhakumari R. Singh
NAAC Co-ordinator,
Anand Law College,
Anand.

Dr. Amitkumar Parmar
Director,
Anand Law College
Anand.



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OPP. SANKET TOWER, NEAR ELECTRIC GRID, ANAND-388001 GUJARAT,
Tel: +91(2692)252034, Fax: 91-(2692)253925

NCC

Introduction:

The National Cadet Corps (NCC) is India's premier uniformed youth organization, which aims to groom young people into disciplined and patriotic citizens. As a tri-services organization with Army, Navy, and Air Force wings, it provides voluntary training in basic military and leadership skills to students from high schools and colleges. Its motto is "Unity and Discipline," and it focuses on developing character, courage, leadership, and a sense of social responsibility among its cadets.

Key aspects of the NCC

Purpose: To create a pool of organized, trained, and motivated youth who can be available for service to the nation.

Organization: It is a tri-services organization that includes the Army, Navy, and Air Force wings.

Eligibility: Open to students in high schools, colleges, and universities on a voluntary basis.

Training: Cadets receive basic military training and participate in various activities like parades, camps, and certificate exams.

Motto: "Unity and Discipline".

Values: The NCC promotes values such as patriotism, discipline, leadership, and selfless service.

Benefits:

Character and Leadership: Develops qualities like discipline, leadership, and a sense of responsibility.

Social Service: Encourages participation in community development and social service.

Adventure: Organizes adventure activities like treks and camps to build resilience.

Career: Provides an edge in selection for the armed forces and other sectors, though there is no obligation for active military service after completion.

Flag: The flag is tricolored, with red for Army, deep blue for Navy, and light blue for Air Force, symbolizing the three services.



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Activities in NCC:

Sr.no	Name of the Activities (June – May)
Workshops/Seminars	Various Workshops will be organized for the holistic development of cadets.
Guest Lectures	Guest lectures will be given by the experts for the overall development of cadets.
Parade and Drill	Regular parade and Drill will be done.
Camps	Camp will be Organized by the NCC Unit.

Schedule of NCC Meetings and Audits:

Committee Meetings: The NCC Committee meetings will be conducted, on the **4th Saturday**, as per the following schedule:

Note: Dates are subject to minor changes if they fall on holidays or under exceptional circumstances.



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NCC Audits

Internal audits to assess the effectiveness of Cell will be held on:

- Monday, September 1, 2025
- Monday, January 6, 2026
- Monday, April 7, 2026

Audits will review records, meeting minutes, awareness activities, complaint status, and preventive measures taken by the committee.

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Members of NCC:

Sr.no	Name	Designation	Representative
1.	Dr.Amit Kumar I. Parmar	Director	Chair Person
2.	Dr. Rekhakumari Singh	IQAC Coordinator	Convener
3.	Dr. Ranvirsinh M Mahida	Assistant Professor	Co- Convener
4.	Mr.Krushnrajsinh Dodiya	Adhyapak Sahayak	Member
5.	Ms. Mayuri Rathod	Adhyapak Sahayak	Member
6.	Mr. Devangbhai suthar	clerk	Member
7.	Mr. Akash Patel	Technician	Member
8.	Riddhi Dwivedhi	Student	Member
9.	Mahesh Rathod	Student	Member

Dr. Rekhakumari R. Singh
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Date: 28/07/2025

Circular

All the members of the committee are hereby informed that the meeting of NCC is scheduled on 7th August, 2025 at 2:00 PM, please be present in the meeting room on time.

Present Members:

Sr.no	Name	Designation	Representative
1.	Dr. Amit Kumar I. Parmar	Director	Chair Person
2.	Dr. Rekhakumari Singh	IQAC Coordinator	Convener
3.	Dr. Ranvirsinh M Mahida	Assistant Professor	Co- Convener
4.	Mr.Krushnrajsinh Dodiya	Adhyapak Sahayak	Member
5.	Ms. Mayuri Rathod	Adhyapak Sahayak	Member
6.	Mr. Devangbhai suthar	clerk	Member
7.	Mr.Hemantbhai Ka patel	Librarian	Member
8.	Mr. Akash Patel	Technician	Member
9.	Riddhi Dwivedhi	Student	Member
10.	Mahesh Rathod	Student	Member

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To
The Members of the NCC
Anand law college, Anand

Subject: Invitation for NCC Meeting

Respected Members,

I hope this message finds you in good health and high spirits.

This is to cordially invite you to attend first upcoming meeting of the NCC, scheduled to be held as per the details below:

- **Date: 28/07/2025**
- **Time: 2:00pm**
- **Venue: Dr. Rekha Kumari Singh Office (IQAC Room)**

The agenda of the meeting includes:

1. Welcome by Principal
2. Introduction of Member of the Cell
3. Objective of Cell
4. Discussion of the activities of the cell
5. Roles and Responsibilities of the members
6. Any other points with the permission of principal
7. Area of Improvement and Development
8. Feedback
9. Thanks of vote

Your valuable presence and inputs are crucial for the effective functioning and planning of the committee. Kindly make it convenient to attend the meeting and contribute to the discussion.

Looking forward to your positive confirmation and active participation.

With regards,
Sincerely,
Dr. Ranvirsinh M Mahida
Assistant Professor,
Coordinator



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FIRST MEETING OF NCC FOR THE ACADEMIC YEAR: 2025-26

- **Date:** 29/07/2025, Monday
- **Time:** 3:00 PM
- **Venue:** Principal's Office

Present Members:

Sr.no	Name	Designation	Sign
1.	Dr. Amit Kumar I. Parmar	Director	
2.	Dr. Rekhakumari Singh	IQAC Coordinator	
3.	Dr. Ranvirsinh M Mahida	Assistant Professor	
4.	Mr. Krushnrajsinh Dodiya	Adhyapak Sahayak	
5.	Ms. Mayuri Rathod	Adhyapak Sahayak	
6.	Mr. Devangbhai suthar	clerk	
7.	Mr. Hemantbhai Ka patel	Librarian	
8.	Mr. Akash Patel	Technician	
9.	Riddhi Dwivedhi	Student	
10.	Mahesh Rathod	Student	

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MEETING MINUTES

Anand Law College, managed by Shri Ramkrishna Seva Mandal, had organized a meeting to discuss and introduction of NCC for academic year 2025-26.

All the Cell members attended the meeting at the principal's office.

Date: 29th July 2025

Time: 3:00 PM.

The agenda focused on an Annual activity of NCC

MEETING MINUTES

Meeting of NCC for 2025-26

Meeting Details:	Date: 29 th July, 2025 Time: 03:00 PM Venue: Office of Principal
Conducted By	Head of the Institution
Meeting Discussion Led By: Dr. Rekhakumari Singh	

Members Present:

1. Dr. Rekhakumari Singh, (NAAC & IQAC Coordinator)
2. Dr. Ranvirsinh M Mahida, (Assistant Professor)
3. Mr. Krushnarajsinh Dodiya, (Adhyapak Sahayak)
4. Ms. Mayuri Rathod , (Adhyapak Sahayak)
5. Mr. Hemant Bhai KaPatel (Librarian)
6. Mr. Devang Bhai Suthar (Clerk)
7. Mr. Akashbhai Patel (Technician)
8. Riddhi Dwivedhi (Student)
9. Mahesh Rathod (Student)



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Agenda & Action Plan

Sr. No.	Agenda	Discussion	Action Taken
1.	Introduction of Cell and Members	Given introduction of all cell members including Students and non-teaching staff	Members given their introduction and their roles and responsibility
2.	To Conduct Workshops/Seminar	Discussion to conduct various workshop for the holistic development of students.	Given Permission for Seminars and workshops
3.	Guest Lectures	Discussion on guest lectures by experts.	Given permission for the guest lecture.
4.	Orientation program for NCC	Discussion on the orientation program of NCC	Given permission for the orientation program of NCC
5.	Refreshment For Students	Discussion for the arrangement of refreshment for students	Given permission
6.	Place for Parade	Discussed for the place of parade	Given permission

The meeting concluded with a summary of actions to be taken.



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