



Anand Law College
(An Autonomous Institute, Under UGC Regulation 2023)
Managed by Shri Ramkrishna Seva Mandal
SRKSM Campus, Near Electric Grid, Anand, Gujarat
(Affiliated to S. P. University & Approved by BCI, New Delhi)
NAAC Accredited, 'B++' Grade, CGPA 2.97 - 1st Cycle



Name of the Course: B.B.A. LL.B.	Type of Course: 5 Years Integrated
Year : 1 st Year	Semester : 1 st Semester
Subject Code : ALCUG1CBBA3	Subject: General English-I
W.E.F: 2025-26	Teaching Hours: 72

Teaching & Examination Scheme:

Credit	Lect	Lab	Tut	Internal Marks			External Marks		Passing Marks	Passing Marks	Total Marks
				T	P	CE	T	P	Internal	External	
4	4	-	-	20	-	20	60	-	16/40	24/60	40/100

Lect= Lecture, Tut= Tutorial, Lab= Lab, T- Theory, P= Practical Theory Passing%: 40, Practical Passing%: 40

Course Objectives:	<ol style="list-style-type: none">1. To enable the students to use their Communication skills and speaking skills fluently. (L1: Knowledge / L2 Understand)2. To help the students to ask and answer questions about the texts and developing their ability to summarize both the main idea and specific details from a reading passage./ To enable the students to write effective and concise letters and to prepare informal and formal reports.(L1: Knowledge/ L2: Understand L3 Apply)3. To make the students habitual to speak and write English language and read the legal aspects and to understand basics of law. (L3 Apply/ L6: Create /L5 Evaluate)4. To educate students in both the artistry and utility of the English language through the study of literature and other contemporary forms of culture. (L2: Understand, L3: Apply)
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Course Outcome (CO):

Upon completion of the course, student shall be able to

1.	Able to Explain the general idea about Communication and English Language.
2.	Develop the intellectual flexibility, creativity and speaking skills
3.	To provide a background to Law students about the Legal aspects
4.	Can relate law and literature with practical aspects
5.	Able to demonstrate and get fluency in their career by learning English Grammar
Students would be intelligible in all their communications. They would be familiar with representative linguistic usage in personal, professional and cultural contexts.	

DETAILED SYLLABUS

Unit	Description	Credits / Hours
1	Introduction of Communication	(4) 15 Hours
1.1	Meaning and Communication Process	
1.2	Types, Directions and Challenges	
1.3	Formal & Informal Communication	
1.4	Barriers to Communication Non-verbal Communication: Importance, Types (Paralanguage, Body Language, Proximity etc.)	
2	Comprehension and Composition	(4)
2.1	Reading Comprehension of General and Legal Texts	
2.2	Paragraph & Précis Writing	
2.3	Letter writing(planning and format of letter writing, official letter)	



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2.4	Essay Writing (planning and format of essay, Types of essays and legal essays)	10 Hours
3	Proficiency in General English. (Grammar)	
3.1	Vocabulary: Word-formation and affixation, antonyms and synonyms	(4)
3.2	Determiners, Concords (sub+ verb agreement)	20 Hours
3.3	One word substitution	
3.4	Use of Articles	
4	Communication and Literature	(4)
4.1	Text Book : <i>Law and Lawyer</i> by M.K. Gandhi Section I to V	15 Hours

Suggested References:

Sr. No.	References
1.	High School English Grammar and Composition – by Wren and Martin
2.	Practical English Grammar – Thomson and Martine
3.	David Gill and Bridget Adams. ABC of Communication Studies, published by Nelson Thorns, 1998.
4.	John Snape and Gary Watt How to Moot: A Student Guide to Mooting, Oxford, 2013.
5.	Karl Erik Rosengren Communication: An Introduction, SAGE Publication.
6.	Mia B. Ingels Legal English Communication Skills, ACCO, 2006.
7.	Rupert Haigh Legal English Fourth Edition, Routledge, 2015.
8.	English for law Students, Us Singh, Allahabad Law Agency, 2015
	Online Sources



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9.	https://www.oxfordlearnersdictionaries.com/definition/collocations/
10.	https://www.oxfordreference.com/display/10.1093/acref/9780199658237.001.0001/acref-9780199658237
11.	The Use of Maxims in Jurisprudence, Jeremiah Smith, Harvard Law Review, Vol. 9, No. 1 (Apr. 25, 1895), pp. 13-26 (14 pages) https://www.jstor.org/stable/pdf/1322311.pdf Legal Reasoning & Legal Interpretation (Aug., 1985), pp. 239-255 (17 pages) https://www.jstor.org/stable/3504672
12.	An Effective Reading Class For Law Students, Patricia Heard, Journal of Reading, Vol. 8, No. 5 (Apr., 1965), pp. 315-321 (7 pages), https://www.jstor.org/stable/40031148 https://www.mkgandhi.org/ebks/law_and_lawyers.pdf